

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ( ) use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	CORTES		
FIRST NAME	MARJORIE	NAME EXTENSION (JR., SR.) NA	
MIDDLE NAME	AMOTO		
3. DATE OF BIRTH (mm/dd/yyyy)	9/4/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Mabinay, Negros Oriental	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apartment 8 Warner St. House/Block/Lot No. Street N/A Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.49	ZIP CODE	
8. WEIGHT (kg)	42		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province 6527
10. GSIS ID NO.	2005311411	ZIP CODE	
11. PAG-IBIG ID NO.	918135294927		
12. PHILHEALTH NO.	112031093883		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	341-263-101	20. MOBILE NO.	09276023134
15. AGENCY EMPLOYEE NO.	V01045	21. E-MAIL ADDRESS (if any)	marjorie.amoto@vsu.edu.ph

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	CORTES		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ANDY PHIL	NAME EXTENSION (JR., SR.)	WIM ZACHARIAH A. CORTES	9/16/2023
MIDDLE NAME	DUATIN			
OCCUPATION	Government employee			
EMPLOYER/BUSINESS NAME	Visayas State University			
BUSINESS ADDRESS	Visca, Baybay City, Leyte			
TELEPHONE NO.				
24. FATHER'S SURNAME	AMOTO			
FIRST NAME	NORMIE	NAME EXTENSION (JR., SR.)		
MIDDLE NAME	KADUSALE			
25. MOTHER'S MAIDEN NAME				
SURNAME	GOSON			
FIRST NAME	MARCELITA			
MIDDLE NAME	ABABAT			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Tagukon Elementary School	Elementary diploma	6/1/2006	3/31/2006	N/A	2006	Salutatorian
SECONDARY	Tagukon National High School	High school diploma	6/1/2006	3/25/2011	N/A	2011	Valedictorian
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Visayas State University	Doctor of Veterinary Medicine	6/1/2011	6/14/2017	N/A	2017	None
GRADUATE STUDIES	Ghent University	International Master of Science in Agro- and Environmental Nematology	Sept. 2019	Sept. 2021	N/A	2021	Magna cum laude

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 15, 2025
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#### IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Veterinary Medicine Licensure Exam	83.2	Aug. 15,16,17, 2017	Manila	0009286	9/4/2027

(Continue on separate sheet if necessary)

#### V. WORK EXPERIENCE

Include private employment. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet.

28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0") INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
	From	To						
	1/1/2024	PRESENT	INSTRUCTOR I	Visayas State University	30, 989	12-2	Permanent	Y
	1/1/2023		INSTRUCTOR I	Visayas State University	29, 449.00	12-2	Permanent	Y
	11/25/2022		INSTRUCTOR I	Visayas State University	27, 892.00	12-2	Permanent	Y
	3/6/2022		INSTRUCTOR I	Visayas State University	27, 608.00	12-1	Permanent	Y
	1/1/2022		INSTRUCTOR I	Visayas State University	27, 608.00	12-1	Temporary	Y
	1/8/2021	07/31/2022	INSTRUCTOR I	Visayas State University	26, 052.00	12-1	Temporary	Y
	1/1/2021		INSTRUCTOR I	Visayas State University	26, 052.00	12-1	Temporary	Y
	07/30/2020	07/31/2021	INSTRUCTOR I	Visayas State University	24, 495.00	12-1	Temporary	Y
	1/1/2020		INSTRUCTOR I	Visayas State University	24, 495.00	12-1	Temporary	Y
	1/8/2019	12/31/2019	INSTRUCTOR I	Visayas State University	22, 938.00	12-1	Temporary	Y
	1/1/2019		INSTRUCTOR I	Visayas State University	22, 938.00	12-1	Temporary	Y
	1/8/2018	07/31/2019	INSTRUCTOR I	Visayas State University	22, 149.00	12-1	Temporary	Y
	1/1/2018	07/31/2018	INSTRUCTOR I	Visayas State University	22, 149.00	12-1	Temporary	Y
	09/14/2017	12/31/2017	INSTRUCTOR I	Visayas State University	21387.00	12-1	Temporary	Y

(Continue on separate sheet if necessary)

SIGNATURE

DATE

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**VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S**

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
CHRIST BAPTIST CHURCH, Brgy. Guadalupe, Baybay City, Leyte	02/30/2023	Present	N/A	Assistant Secretary
CHRIST BAPTIST CHURCH, Brgy. Guadalupe, Baybay City, Leyte	11/30/2021	04/22/2022	N/A	Assistant Missions Treasurer
CHRIST BAPTIST CHURCH, Brgy. Guadalupe, Baybay City, Leyte	2/24/2018	7/27/2018	N/A	Missions Treasurer
AWANA Ministry, CHRIST BAPTIST CHURCH, Brgy. Guadalupe, Baybay City, Leyte	6/6/2015	7/27/2018	2 hours/ week	AWANA Leader and Teacher

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

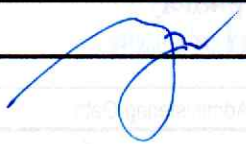
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
SEAOHUN One Health Research and Training Project "Biosafety Syllabus for Veterinary Medicine"	9/9/2024	09/10/2024	16	Technical	USAID< ASEAN< PAVMES
VET's POV: Expanding the veterinarian's perspective on environmental health through the One Health approach	8/5/2024	05/08/2024	6	Technical	PhilOhun
91st Philippine Veterinary Medical Association (PVMA) Scientific Conference and Annual Convention	02/21/2024	02/23/2024	24	Technical	Philippine Veterinary Medical Association
Innovate, Integrate, Motive – One Health Approach towards AMR Mitigation in Asia	10/31/2022	10/31/2022	2	Technical	Philippine Veterinary Medical Association
1st Eastern Visayas Companion Animal Conference	10/24/2022	10/24/2022	8	Technical	Philippine Veterinary Medical Association
Preventing the Transfer of Sensitive Biological Research from Pharmaceutical and Related Research	11/3/2022	05/30/2022	N/A	Technical	University of Tennessee
Stray Dogs and Shelter Management in Asia	3/23/2022	3/23/2022	N/A	Technical	Federation of Asian Veterinary Association
3rd Indonesia Animal Hospital and Clinic Expo (INAHEX) 2021	6/11/2021	11/9/2022	N/A	Technical	IPB University, Bogor, Indonesia
"PVMA Celebrates World Antimicrobial Awareness Week" Our Actions.... Our Future....	11/23/2021	11/23/2021	2	Technical	Philippine Veterinary Medical Association
Emergency Workshop and Webinar Series	11/22/2021	11/25/2021	8	Technical	Philippine Veterinary Medical Association
Stewards of the Future: Mitigating Antimicrobial Resistance in Animal Sector in the Philippines Part II	11/18/2021	11/18/2021	2	Technical	Philippine Veterinary Medical Association
49th VPAP Annual Scientific Conference	8/11/2021	9/11/2021	16	Technical	Philippine Veterinary Medical Association
How to Handle Sexual Harassment Cases in Campus	12/14/18	12/15/18	N/A	Technical	Gender and Development Office of Visayas State University
Gender and Sensitivity Training and Anti- sexual Harassment Seminar	10/12/2018	10/12/2018	N/A	technical	Gender and Development Office of Visayas State University
55th Philippine Society of Animal Scientists "Animal Health Management: A Critical Control Point for Food Safety"	10/16/18	10/19/18	N/A	Technical	Philippine Society of Animal Science
Gender Sensitivity Trainer's Training for the Academe	7/9/2018	7/10/2018	N/A	Technical	Gender and Development Office of Visayas State University
46th VPAP Annual Scientific Conference "The Filipino Veterinarian in Disease Prevention and Control"	06/14/18	06/15/18	N/A	Technical	Veterinary Practitioners Association of the Philippines
Training on Animal Health Care	4/4/2018	4/4/2018	4.0	technical	Agricultural Training Institute- Regional Training Center
Gender and Sensitivity Training ++ for the VSU Gender and Development Focal point System- Technical Working Group	11/13/2017	11/15/2017	N/A	Technical	Gender and Development Office of Visayas State University
Training- Workshop on Impact Assessment	11/7/2017	11/7/2017	N/A	Technical	Visayas State University

(Continue on separate sheet if necessary)

**VIII. OTHER INFORMATION**

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Playing musical instruments (guitar, ukelele, keyboard)	None	Philippine Veterinary Medicine Association (PVMA)
Playing takraw, badminton, table tennis and chess	None	Philippine Veterinary Medicine Association-Visayas Chapter
reading fiction novels	None	BioRisk Association of the Philippines, Inc. (BRAP)

(Continue on separate sheet if necessary)

<b>SIGNATURE</b>		<b>DATE</b>	January 15, 2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?
35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you
39. Have you acquired the status of an immigrant or permanent resident of another country?
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Christie M. Tauy	Baybay, City	9176005103
Joshua Jireh S. Salomon	Baybay, Leyte	9514645079
Jedess Miladel N. Salomon	Baybay, Leyte	9121568513

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



MARJORIE A. CORTES  
PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:	PRC ID
ID/License/Passport No.:	0009286
Date/Place of Issuance:	08/30/2017

Signature (Sign inside the box)  
Date Accomplished



SUBSCRIBED AND SWORN to before me this 12 FEB 2025, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. KAREL A. MONTERON  
VSU Director, Legal Affairs and Services  
Person Administering Oath