

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	JUMETILCO		
FIRST NAME	SHARA LEA	NAME EXTENSION (JR, SR) N/A	
MIDDLE NAME	EVANGELISTA		
3. DATE OF BIRTH (mm/dd/yyyy)	02/12/1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	QUEZON, CITY, PHILIPPINES	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A House/Block/Lot No. SAN FRANCISCO Street N/A Subdivision/Village CENTRAL II Barangay PALOMPON LEYTE City/Municipality Province
7. HEIGHT (m)	160	ZIP CODE	6538
8. WEIGHT (kg)	53	18. PERMANENT ADDRESS	N/A House/Block/Lot No. SAN FRANCISCO Street N/A Subdivision/Village CENTRAL II Barangay PALOMPON LEYTE City/Municipality Province
9. BLOOD TYPE	A	ZIP CODE	6538
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121291410708	20. MOBILE NO.	09567837112
12. PHILHEALTH NO.	13-025523381-6	21. E-MAIL ADDRESS (if any)	sharajumetilco@gmail.com
13. SSS NO.	35-1418292-9		
14. TIN NO.	607-225-758-0000		
15. AGENCY EMPLOYEE NO.	201759210009		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR, SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	JUMETILCO			
FIRST NAME	LEONCIO	NAME EXTENSION (JR, SR) N/A		
MIDDLE NAME	GOMEZ			
25. MOTHER'S MAIDEN NAME	ROSAL			
SURNAME	JUMETILCO			
FIRST NAME	ROSALINDA			
MIDDLE NAME	EVANGELISTA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PALOMPON SOUTH CENTRAL SCHOOL	ELEMENTARY	2004	2010	ELEMENTARY	2010	Grade 3- rd Honor
SECONDARY	PALOMPON INSTITUTE OF TECHNOLOGY	HIGH SCHOOL	2010	2014	HIGH SCHOOL	2014	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	Bachelor of Science in Biology major in ecology	2014	2018	COLLEGE	2018	College Honor
	Palompon Institute of Technology	Certificate in Teacher Education	2019	2020	18 units	2020	N/A
GRADUATE STUDIES	PALOMPON INSTITUTE OF TECHNOLOGY	MASTER OF Arts in Education Major in Science	2020	2022	36 units	N/A	N/A

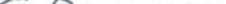
(Continue on separate sheet if necessary)

SIGNATURE	SE	DATE	08/03/2023
-----------	----	------	------------

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	08 / 03 / 2023
-----------	---	------	----------------

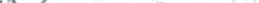
[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED	
1. Name of the Program	
2. Description of the Program	
3. Date Attended	
4. Location	
5. Duration	
6. Facilitator	
7. Topics Covered	
8. Key Takeaways	
9. Application to Current Role	
10. Additional Comments	

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
INITIATIVE TEACHING STRATEGIES	N/A	ORGANIZATION OF BIOLOGY STUDENTS
LABORATORY AND RESEARCH SKILLS		YOUTH FOR CHRIST
EXCELLENT WRITTEN AND VERBAL COMMUNICATION SKILLS		
CURRICULUM DEVELOPMENT		
SCIENTIFIC LITERACY		
HOBBIES: watching movies, documentaries, series		
• Reading		

SIGNATURE		DATE	08/03/2023
-----------	---	------	------------

08/03/2023

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed:
Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:
resignation in private sector

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
CELSO C. RAYMUNDO, SR.	upperoval, Brgy- Central II PALAMPON, LEYTE	094553375303
HELEN R. KEYES	LOPEZ street, Brgy- Central II Palampón, Leyte	09365212870
JOSE DALE L. VIACRUCIS, III	Los Baños City, Philippines	09267054639

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: 3921-4908-3127-463

ID/License/Passport No.:

Date/Place of Issuance: November 06, 2021/ Palampón, Leyte

SHARA LEA E. JUMETILCO

Signature (Sign inside the box)

09/03/2023

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

SHARA LEA E. JUMETILCO

Person Administering Oath