








JASSEL ALMILOR - MODINA

PROFILE

Date of Birth: June 25, 1992
Place of Birth: LasPiñas City Manila
Weight: 48 kls.
Height: 4'9
Citizenship: Filipino
Religion: Roman Catholic
Language(s): English, Tagalog & Cebuano

CONTACT

 Brgy. Bunga, Baybay City, Leyte
 0905-350-9957 | 0909-164-7720
 Jasselmodina25@gmail.com
 linkedin.com/in/jassel-modina/
 <https://shorturl.at/6y3jv>

TECHNICAL SKILLS

- Fast Typing Skills
- WordPress Management
- Programming Entry level
- Secretarial support using MS Office Applications
- Basic Graphic Design using Canva
- Email Handling
- Assist basic networking & troubleshooting IT equipment

CAREER OBJECTIVE

I am looking for full-time work in the IT and Education industry.

PERSONAL STATEMENT

I am a licensed teacher with a background in both IT and education. My passion for technology, combined with my teaching skills and eagerness to learn, make me a quick and adaptable teacher. I am seeking where I can utilize my technical expertise and communication abilities to make a meaningful impact. I am confident in my potential to become a highly valuable asset to your team.

WORK HISTORY

Teacher

Franciscan College of the Immaculate Conception, Inc.
FCIC (fcic.edu.ph)
Baybay, Philippines
August 2021 – May 2024

□ As an IT faculty member, I teach courses in Introduction to Computing, Introduction to Information Management, Basic Programming, and Integrated Basic Accounting. I also work part-time within the Education Department with the course Technology for Teaching and Learning in Elementary Grades.

Sales Secretary

DW Paint Center & Gen. Mdse.
Baybay, Philippines
April 2011 – August 2011

□ Responsible of data entry of in and out supplies, and sales.
□ Making daily Sales Report and maintain the inventory system.
□ Handling phone calls and inquiries from the general manager, customers and suppliers.
□ Performing basic bookkeeping tasks such as invoicing including payroll.

EDUCATION

Bachelor of Science in Secondary Education

Supplemental 18- Units, 2021
Professional Education
Franciscan College of the
Immaculate Conception (FCIC)
A. Bonifacio St.
Baybay City, Leyte

Bachelor of Science in Information Technology, 2020

Franciscan College of the
Immaculate Conception (FCIC)
A. Bonifacio St.
Baybay City, Leyte

Master of Education in Educational Technology 2021-2024

37 Units
Franciscan College of the
Immaculate Conception (FCIC)
A. Bonifacio St.
Baybay City, Leyte

REFERENCES

Jill Zarah B. Sabando, MIT
IT Department Head, FCIC
A. Bonifacio St. Baybay City, Leyte
0966-560-1882

Ernesto Lozano
IT Instructor, FCIC
A. Bonifacio St. Baybay City, Leyte
0905-656-6271

John Melchor Libres, LPT
System Administrator, FCIC
A. Bonifacio St. Baybay City, Leyte
0919-709-3195

Marlyn S. Liagao, LPT
IT Instructor, FCIC
A. Bonifacio St. Baybay City, Leyte
0961-464-2261

Sister Ma. Isabel Arnaiz, OSF
Head of the Registrar Office, FCIC
A. Bonifacio St. Baybay City, Leyte
(053) 520-1112

PERSONAL SKILLS

Flexibility

My experience teaching diverse concepts across two distinct departments demonstrates my flexibility. I confidently embrace new challenges and adapt quickly and willingness to learn, making a valuable asset to any team.

INTERESTS

My interests highlight my diverse skills. Volunteering shows my community commitment, while my passion for coding reflects my technical abilities. Travel demonstrates my adaptability and openness to new experiences.

TRAINING CERTIFICATES & LICENSES

Google for Education

Google Certified Educator Level 1
July 21, 2021 – July 21, 2024

Technical Education and Skills Development Authority/ TESDA
Bartending NCII
December 2019

Licensed Professional Teacher

March 2023- June 2026