August 09, 2024

Dr. Cheryl C. Batistel

Head

Associate Professor

Department of Biological Sciences

College of Arts and Sciences

Visayas State University Visca, Baybay City, Leyte Philippines

Dear Dr. Batistel:

I am Earl John R. Celebre, 25 years of age, and a graduate of Bachelor of Science in Biology with a major in

zoology. It is with great enthusiasm that I would like to present myself again as an applicant for Part-Time

Instructor in your department.

I have been employed as one of your Part-Time Instructors during 1st Semester, AY 2023-2024. During my

employment in the department, I handled five different courses namely Zoology 11, Botany 11, ScTs11b, General

Physiology, and lastly Human Anatomy and Physiology. Also, during those times I was able to work and establish

a good relationship with all the teaching and non-teaching staff in the department. Also, I have learned so much,

especially how to handle different situations inside and outside the classroom whether academic-related or the

welfare of the student. This job indeed demands a lot of hard work, patience, and dedication, and I firmly believe

that I am ready and well-equipped to take on the job again. I may not be the perfect candidate but I can assure you

that I will work harder and better to perform the duties and responsibilities of being a Part-Time Instructor, which

is not just ensuring the learning of the student but also their welfare.

With these, I hope to receive a positive response from your office I look forward to working again under your

department. You may contact me through my mobile number ,+63919-864-5366 and my email is

realcelebre@gmail.com. Thank You for your consideration and God bless!

Sincerely.