

February 23, 2021

**Human Resource Officer
Visayas State University
Baybay City, Leyte**

Ma'am/Sir:

Greetings!

I am Marz Pauline G. Bandalan-Salazar, a licensed teacher. I am writing to show my interest on the chance of teaching in Visayas State University, Department of Teacher Education.

I am a Cum Laude graduate of BEED major in Science and Health in Mindanao State University- IIT Campus. I am currently taking up my Master of Arts in Teaching Natural Sciences in Southern Leyte State University (SLSU-Main Campus).

I taught in an International School for 2 years then I qualified for 10-month Cultural Exchange Program in Europe. After my stay in Europe, I taught English as a Second Language (ESL) to Japanese students. After 3 months, I was promoted as Team Leader in the Curriculum Planning and Development Department, spearheading the teacher trainings and curriculum offers. A year after, I relocated to Inopacan, Leyte after marriage. For the previous four semesters, I am a Part-time Instructor in Visayas State University-College of Education: handling professional education subjects and BEED major subjects such as Teaching Science in the Elementary Grades.

I will be grateful for any position that you may offer and willing to share my experiences and learn under your supervision. Attached herewith are my resume, TOR, and certifications. I look forward to hear from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Marz Pauline G. Bandalan-Salazar', with a long horizontal line extending to the right.

Marz Pauline G. Bandalan-Salazar
Applicant