CS Form No. 212									
Revised 2017	PERSO	NAL DAT	A SI	1EE	Т				
concerned.	tation made in the Personal Data Sheet and the					riminal case/s ag	ainst the per	son	
Print legibly. Tick appropriate boxe	E TO FILLING OUT THE PERSONAL DATA SHE tes []) and use separate sheet if necessary. Indicate	te N/A if not applicable. DO NC	T ABBREVIATI	E PDS FORM E.	1. CS ID No.		(Do not fill up.	For CSC use only	
I. PERSONAL INFORMATIO									
2 SURNAME	Mejor								
FIRST NAME	Edgardo					NAME EXTENSION (J	R_ SR)		
MIDDLE NAME	Damalerio				- In the second second				
DATE OF BIRTH (mm/dd/yyyy)	12/28/1989	16. CITIZENSHIP	THE STATE	7 50	· r			***************************************	
(111100011111				√ Filip	pino L	Dual Citizenship	by natura	Ersting	
4. PLACE OF BIRTH	Sogod, Southern Leyte	If holder of dual citize	enship,			Pls. indicate	- C	NZ8UO11	
5. SEX	✓ Male ☐ Female	please indicate the d	tetails	Philippine	95			-	
6 CIVIL STATUS	☐ Single ☑ Married	17. RESIDENTIAL ADDRESS	T						
	☐ Widowed ☐ Separated		Hou	use/Block/Lot N	Vo.		Street Zone 4		
	Other/s:			ubdivision/Villag			Barangay		
7. HEIGHT (m)	1.61			Baybay City City/Municipality			Leyte Province		
8 WEIGHT (kg)	62	ZIP GODE				5521	The state of the s		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	Ho	ouse/Block/Lot N			Almal		
10. GSIS ID NO.	02004967401						Zone 4		
11. PAG-IBIG ID NO.	916005580107			Baybay C	ity	Barangay Leyte			
12. PHILHEALTH NO.	13-000120163-9	ZIP CODE		City/Municipality 6521	y		Province		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A						
14. TIN NO.	439-770-095	20. MOBILE NO.	09380380947	10947					
15. AGENCY EMPLOYEE NO.	OSEC-DAB-NETC1-67-2014	21. E-MAIL ADDRESS (if any)	edmejor621(@gmail.cor	n				
II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME	Mejor		23. NAME of GH	IILDREN (Write	e full name and	list all)	DATE OF BIR	TH (mm/dd/yyyy)	
FIRST NAME	Sheena	NAME EXTENSION (JR., SR)		Kisses Mendoza Mejor			9/2/2019		
MIDDLE NAME	Mendoza								
OCCUPATION	N/A								
EMPLOYER/BUSINESS NAME	N/A								
BUSINESS ADDRESS	N/A								
TELEPHONE NO.	N/A								
24. FATHER'S SURNAME	Mejor								
FIRST NAME	Eufracio	NAME EXTENSION (JR., SR)							
MIDDLE NAME	Betarmos								
25. MOTHER'S MAIDEN NAME									
SURNAME	Damalerio								
FIRST NAME	Teresita								
MIDDLE NAME	Berago			10					
III. EDUCATIONAL BACKGE				100	ontinue on se	parate sheet if neces	sary)		
26.			As-time temperature					SCHOLARSHIP/	
LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE (Write in full)	E/COURSE	PERIOD OF A	ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	AGADEMIC HONORS	
ELEMENTARY	Sogod Central School	Drimany		From	To	(ii not graduates,		RECEIVED	
SECONDARY		Primary		1997	1998		1998	N/A	
VOCATIONAL /		Secondary		2003	2007		2007	N/A	
TRADE COURSE		N/A		N/A	N/A		N/A	N/A	
COLLEGE	Campus	Bachelor of Science in Info Technoloy	ormation	2007	2011		2011	N/A	
GRADUATE STUDIES	Campus	Master of Science in Information Technoloy		2016	present	36	N/A	N/A	
(Continue on separate sheet if necessary)									
SIGNATURE	hny			DA	TE		1/2/2025		

27. CAR	FER SERVICE/ R	A 1080 (BOARD/BAR) UNDER		DATE OF				LIGHTIGHT	
	SPECIAL	LAWS/ CES/ CSEE BILITY / DRIVER'S LICENSE	RATING (If Applicable)	e) EXAMINATION / PLACE OF EXAMINATION / CONFERMENT CONFERMENT			LICENSE (if a	Date of Validity	
Career Service Examination (Professional) 80.56			3/26/2023	New Ormoc City Nation City	Ormoc City National High School, Ormoc			N/A	
Career Service Examination (SubProfessional) 80.61			10/13/2013	Saint Joseph College, Maasin City			N/A	N/A	
	EXPERIENCI		TEST COLOR	ntinue on separate shee					
28. INCL	USIVE DATES nm/dd/yyyy)	ent. Start from your recent POSITION TI (Write in full/Do not a	TLE	DEPARTMENT / AC	SENCY / OFFICE / COMPANY officer of abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
11/12/2015	Present	Network Controller I		Agricultural Training Institute-Regional Training Center 8		21,096.00	INCREMENT 8-4	Permanent	Y
7/4/2012	11/9/2015	Administrative Aide		Southern Leyte Sta Campus	ate University-Bontoc	4,000.00	N/A	Job Order	Υ
7/1/2011	6/1/2012	Clerk		Bontoc National H	igh School	3,000.00	N/A	Job Order	Υ
-									
							_		
			(Con	tinue on separate sheet i	(nonnecond				
SIGNA	TURE		horey	one on Agunate Sheet	DATE		1/2/2	025	
			U					ORM 212 (Revised 201)	7), Page 2 of 4

IV. CIVIL SERVICE ELIGIBILITY

VI. VOLUNTARY WURK OR INVOLVEMENT	TIN GIVIC/ NON-GOVERNMENT			JRGANIZATIO	10	
29. NAME & ADDRESS OF 0 (Write in fu				POSITION / NATURE OF WORK		
Lay Minister's Association, Immaculate Concep	ption Parish, Baybay City Levte	2024	Present	N/A		Member
		tinue on separate s				
VII. LEARNING AND DEVELOPMENT (L&C						
(Start from the most recent L&D training program and inclu	ide only the relevant L&D/training taken for th			f Executive Manage		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE ATTENI (mm/d	DANCE d/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	То			Prime Faith Resource Management and
Financial, Risk and Credit Management		12/18/2024	12/19/2024	16	Technical	Consultancy Services, Inc.
Fundamentals of Cooperative		9/25/2024	9/26/2024	16	Technical	Prime Faith Resource Management and Consultancy Services, Inc.
Republic Act No. 6713 on the Code of Conduct & Et and Employees	thical Standards for Public Officials	9/18/2024	9/18/2024	8	Technical	Agricultural Training Institute
and Employees Insurance Orientation for Property and Budget Office	cers/Administrator	7/26/2024	7/26/2024	4	Technical	Government Service Insurance System - Maasin
Property & Supply Management System		9/25/2023	9/28/2023	32	Technical	Commission on Audit - Region 8
Sustainable Business Solutions By Epson "Change	the Way you Work with Sustainable	9/13/2023	9/13/2023	4	Technical	Greenware/Epson
Technology" Credit Information Corporation's (CIC) Special Orier	Address of Brookly Assistance					Credit Information Corporation/Cooperative
Credit information Corporation's (CIC) Special Oner	ntation on Republic Act No. 9510	6/23/2023	6/23/2023	4	Technical	Development Authority
Traditional & Alternative Health Care for ATIng #Just	anAtJuana	3/31/2023	3/31/2023	8	Technical	Agricultural Training Institute - Regional Training Center 8
#GADtoKnow: Forum on Gender Sensitivity Awaren	1055	3/31/2022	3/31/2022	8	Technical	Agricultural Training Institute - Regional Training Center 8
Kalusugan ng ATIng #JuanAtJuana Bigyang Halaga	1	3/22/2022	3/22/2022	8	Technical	Agricultural Training Institute - Regional Training
					South William Control	Center 8 Agricultural Training Institute - Regional Training
Resiliency and Mental Health in the Pandemic		1/26/2022	1/26/2022	8	Technical	Center 8
Towards a Borderless Transnational Education: Co "Application of Geospatial Information Science/Geo	ographic Information System(GIS) in	5/29/2021	5/29/2021	8	Technical	Southern Leyte State University - Main Campus
VIII. OTHER INFORMATION	(Cont	tinue on separate s	hoot if necessary			
VIII. OTHER INFORMATION	T -					
31. SPECIAL SKILLS and HOBBIES	32 NON-	ACADEMIC DISTIN (Write	CTIONS / RECOG in full)	NITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
N/A	N/A					
	N/A					Agri-Preneurs Multi-Purpose Cooperative
SIGNATURE	1	tinue on separate s	heet if necessary)			
SIGNATURE	SIGNATURE			DA	TE .	1/2/2025
	V				-	00 5001101010 1 100171 5

34. Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed,						
a. within the third degree?	☐ YES [7	7 NO				
b. within the fourth degree (for Local Government Unit - Car		NO NO				
Man State	If YES, give details:	_ 110				
35. a. Have you ever been found guilty of any administrative off	ense?	☐ YES ☐	7 NO			
		If YES, give details:	J NO			
		, ,				
b. Have you been criminally charged before any court?	Street Committee	√ NO				
		If YES, give details: Date Filed:				
		Status of Case/s:				
36. Have you ever been convicted of any crime or violation of an	ny law decree ordinance or regulation by	STATE OF STA				
any court or tribunal?	y and seed of distance of regulation by	YES If YES, give details:	☑ NO			
		ii 123, give details.				
37. Have you ever been separated from the service in any of the	following modes: recignation activement					
dropped from the rolls, dismissal, termination, end of term, fi	nished contract or phased out (abolition) in	If YES, give details:	☑ NO			
the public or private sector?		II 123, give details.				
38. a. Have you ever been a candidate in a national or local elec	ction held within the last year (except	☐ YES	☑ NO			
Barangay election)?		If YES, give details:				
b. Have you resigned from the government service during th	e three (3)-month period before the last	☐ YES	✓ NO			
election to promote/actively campaign for a national or local	candidate?	If YES, give details:				
39. Have you acquired the status of an immigrant or permanent	resident of another country?					
		☐ YES ☑ NO If YES, give details (country):				
printed by the Control of the Contro		(
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	na Carta for Disabled Persons (RA 7277);					
and (c) Solo Parents Welfare Act of 2000 (RA 8972), please						
Are you a member of any indigenous group?		☐ YES	☑ NO			
Annual Control of the	If YES, please specify:					
b. Are you a person with disability?	If YES, please specify ID No:					
c. Are you a solo parent?						
Devices Value and a source of the control of the co		If YES, please specify II	✓ NO			
41. REFERENCES (Person not related by consanguinity or affinity to applican	nt /appointee)	0				
NAME	ADDRESS	TEL. NO.				
Hazel Grace T. Taganas	The second secon	A STATE OF THE STA				
Concepcion B. Miro	Gabas, Baybay City, Leyte Ormoc City, Leyte	09178628433 09171698030	(A)			
	Office Oity, Leyte	03171030030	The same of			
Michael P. Buzon	San Isidro, Baybay City, Leyte	09533505329	Minimum !			
42. I declare under oath that I have personally accomplished this	Personal Data Sheet which is a true, corre	ct and complete				
statement pursuant to the provisions of pertinent laws, in authorize the agency head/authorized representative to verif	ules and regulations of the Republic of the	ne Philippines. I				
misrepresentation made in this document and its attachme						
against me.						
Government Issued ID (i.e.Paesport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance						
Government Issued ID: National ID	mex		- Alisa Maria (12 ang)			
ID/License/Passport No.: 4390-1320-3412-8560						
	ox)	ar and a second				
Date/Place of Issuance: June 17, 2022/Baybay City, Leyte		Right Thumbmark				
CLIDSCODED AND CHAODALA Lafara and the						
SUBSCRIBED AND SWORN to before me this 2	nd day of January 2025, amant exhibiting his/her	validly issued government	ID as indicated above.			
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	1					
		OR FORMAL .				
	\\		CS FORM 212 (Revised 2017), Page 4 of 4			

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment
- Duration: November 12, 2015 present
- Position: Network Controller I
- Name of Office/Unit: Administrative & Finance Unit
- Immediate Supervisor: Michael P. Buzon
- Name of Agency/Organization and Location: Agricultural Training Institute-Regional Training Center 8, Visca, Baybay City, Leyte
 - Summary of Actual Duties
 - Responsible for maintenance of ICT and audio visual equipment; provides ICT and audio visual services
 - Designated Property Custodian
 - Performs other related functions
- Duration: July 4, 2012 November 9, 2015
- Position: Administrative Aide
- Name of Office/Unit: IGP Department
- Immediate Supervisor: Dolores Q. Dulfo
- Name of Agency/Organization and Location: Southern Leyte State University-Bontoc Campus, Bontoc Southern Leyte
 - Summary of Actual Duties
 - o Provides internet cafe services
 - Designated Boys Dormitory Attendant
 - Performs other related functions
- Duration: July 1, 2011 June 1, 2012
- · Position: Clerk
- Name of Office/Unit: Principal's Office
- Immediate Supervisor: Aura O. Aguilar
- Name of Agency/Organization and Location: Bontoc National High School, Bontoc Southern Leyte
 - Summary of Actual Duties
 - o Responsible for the encoding of office reports and performs other related functions

EDGARDO D MEJOR

(Signature over Printed Name of Employee/Applicant)

Date: 1/2/2025