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LIJUERAJ J. CUADRA PhD
DEPARTMENT HEAD
Department of Agricultural Education and Extension
Visayas State University
Baybay City, Leyte

Dear Ma'am,

I am writing to formally express my interest in the *Instructor I (Permanent)* position in the Department of Agricultural Education and Extension. I am a proud graduate of Visayas State University, holding a **Bachelor of Science in Agriculture, major in Agricultural Extension**, with the distinction of **Cum Laude**. I am also a **Registered Agriculturist**, dedicated to advancing agricultural education and rural development through instruction, research, and extension work.

Currently, I am pursuing my **Master of Science in Agricultural Extension** at the same institution, where I am also serving as a **Graduate Teaching Assistant**. My ongoing graduate studies have further deepened my commitment to academic excellence and service in the field of agricultural education.

For almost **two years**, I have been serving as a **part-time instructor** in the department, handling both lecture and laboratory classes. In 2023, I also served as a **review master** at VSU Villaba Campus, contributing to the preparation of future agriculturists for their board examinations. These experiences have honed my skills in curriculum delivery, student engagement, and collaborative teaching.

I am passionate about education and community engagement, and I believe that my academic background, licensure, teaching experience, and current graduate work make me a strong candidate for this permanent role. I am eager to continue contributing to the department's mission of producing competent and socially responsible graduates who will lead in agricultural development.

I would welcome the opportunity to further discuss how I can contribute to the department as a full-time faculty member. I am available for an interview at your convenience and have attached my curriculum vitae and other pertinent documents for your review.

Thank you for considering my application. I look forward to the possibility of continuing my journey of service and growth with the department.

Sincerely,

MAY GALERA GORRE