

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate ☐ yes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT A 1. CS ID N (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	JUANILLO			
FIRST NAME	KAY	NAME EXTENSION (JR., SR) NA		
MIDDLE NAME	TEPAIT			
3. DATE OF BIRTH (mm/dd/yyyy)	1/3/1998	16. CITIZENSHIP  If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	BOGO CITY. CEBU			
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female			
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	ARMENIA BOARDING HOUSE N/A House/Block/Lot No. Street N/A GUADALUPE Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521 LEYTE	
7. HEIGHT (m)	1.47			
8. WEIGHT (kg)	58		ZIP CODE	
9. BLOOD TYPE	O		18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street N/A GAIRAN Subdivision/Village Barangay BOGO CEBU City/Municipality Province 6010
10. GSIS ID NO.	N/A			
11. PAG-IBIG ID NO.	121237438191			
12. PHILHEALTH NO.	12-250730327-5	ZIP CODE		
13. SSS NO.	N/A	19. TELEPHONE NO.		NA
14. TIN NO.	729-543-397	20. MOBILE NO.	09353630108	
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if ar	kay.juanillo@vsu.edu.ph	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	JUANILLO			
FIRST NAME	JONATHAN	NAME EXTENSION (JR., SR)		
MIDDLE NAME	TUDIO			
25. MOTHER'S MAIDEN NAME				
SURNAME	TEPAIT			
FIRST NAME	IDA			
MIDDLE NAME	BATERNA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP / ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BOGO CENTRAL SCHOLL II	PRIMARY EDUCATION	SY 2004-2005	SY 2009-2010	NA	2010	N/A
SECONDARY	ST. LOUISE DEMARILLAC COLLEGE OF BOGO	HIGH SCHOOL	SY 2010-2011	SY 2013-2014	NA	2014	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	NA	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY (MAIN CAMPUS)	AB ENGLISH LANGUAGE	SY 2014-2015	SY 2017-2018	NA	2018	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY (MAIN CAMPUS)	MASTER OF SCIENCE IN LANGUAGE TEACHING	SY 2018-2019	present	27UNITS	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	NA	NA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	APRIL 16, 2021
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#### **IV. CIVIL SERVICE ELIGIBILITY**

[illegible]

**(Continue on separate sheet if necessary)**

## V. WORK EXPERIENCE

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet*

[illegible]

(Continue on separate sheet if necessary)

<b><i>SIGNATURE</i></b>		<b><i>DATE</i></b>	April 16, 2021	
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29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	LT 217 Masterands, Visayas State Univerity	January	June		Community Outreach
	LT 212 Masterands, Visayas State Univerity	August	December		Community Outreach
	Tau Omega Mu	12/13/2018	12/13/2018	12	Medical Mission
	Farmers and Fisherfolks	5/28/2018	5/28/2018	6	Service
	College of Arts and Science-Supreme Student Council	12/7/2017	12/7/2017	12	Community Outreach

**(Continue on separate sheet if necessary)**

[illegible]

(Continue on separate sheet if necessary)

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COMPUTER LITERATE	RESEARCH PUBICATION IN E-STRUCTURAL: ENGLISH STUDIES ON TRANSLATION, CULTURE, LITERATURE, AND LINGUISTICS	VISAYAS STATE UNIVERSITY ALUMNI ASSOCIATION
PHOTOGRAPHY	SECRETARIAT, WORKSHOP FOR THE TEACHING OF THE INTRODUCTION TO THE PHILOSOPHY OF THE HUMAN PERSON.	
WRITING	RESEARCH PUBICATION IN NOBEL: JOURNAL FOR LANGUAGE TEACHING AND LITERATURE	
COOKING	SPEAKER, CAS-SSC LEADERSHIP TRAINING	
PAINTING	FINALIST, VSU LEADERSHIP AWARD	
	FACILITATOR, PASUC 2020	

*(Continue on separate sheet if necessary)*

<b>SIGNATURE</b>		<b>DATE</b>	April 16, 2021
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34. Are you related by consanguinity or affinity to the appointing or recommending chief of bureau or office or to the person who has immediate supervision over you Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please a Are you a member of any indigenous group?  b Are you a person with disability?  c Are you a solo parent?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>JETT QUEBEC</td><td>TACLOBAN, LEYTE</td><td>9082713404</td></tr><tr><td>SEREGENA RUTH L. MARTINEZ</td><td>VISCA, BAYBAY CITY</td><td>N/A</td></tr><tr><td>RUBEN BALOTOL JR.</td><td>VISCA, BAYBAY CITY</td><td>9153646119</td></tr></table>		NAME	ADDRESS	TEL. NO.	JETT QUEBEC	TACLOBAN, LEYTE	9082713404	SEREGENA RUTH L. MARTINEZ	VISCA, BAYBAY CITY	N/A	RUBEN BALOTOL JR.	VISCA, BAYBAY CITY	9153646119
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RUBEN BALOTOL JR.	VISCA, BAYBAY CITY	9153646119											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of													
<table><tr><td>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)</td><td>PLEASE INDICATE ID</td></tr><tr><td>Government Issued ID</td><td>TIN</td></tr><tr><td>ID/License/Passport N</td><td>729-543-397</td></tr><tr><td>Date/Place of Issuance</td><td>9/07/2018, ORMOC CITY</td></tr></table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)	PLEASE INDICATE ID	Government Issued ID	TIN	ID/License/Passport N	729-543-397	Date/Place of Issuance	9/07/2018, ORMOC CITY	<table><tr><td>Signature (Sign inside the box)</td></tr><tr><td>04/16/2021</td></tr><tr><td>Date Accomplished</td></tr></table>	Signature (Sign inside the box)	04/16/2021	Date Accomplished	
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<div><div>ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)  With full and handwritten name tag and signature over printed name  Computer generated or photocopied picture</div><div>PHOTO</div><div></div><div>Right Thumbmark</div></div>													
CRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated a													
<div>ATTY. RYSAN C. GUINOCOR</div> <div>Person Administering Oath</div>													