

January 3, 2023

Dr. Daniel Leslie S. Tan
Chairman, Non-Academic Personnel Board and
Vice President for Administration and Finance
Visayas State University

Dear Dr. Tan,

Greetings!

It has already been twelve (12) years since I rendered services as a laborer, gas tender, and utility messenger at the Supply and Property Management Office (SPMO). With this, it is my strong desire to apply for and avail myself of any vacant position related to my qualifications.

If there are possible ranking applicants in the near future, please consider them as applicants. I am willing to be interviewed anytime. You may reach me at this contact number: 09319285318 or 09639110187.

Thank you, and I am looking forward to a favorable response to this request.

Very respectfully yours,



Eduardo R. Abanera
Applicant