

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS Form No.

(Do not fill up. For CSC use only.)

I. PERSONAL INFORMATION

2. SURNAME	DURANTE		
FIRST NAME	AILEN	NAME EXTENSION (JR, SR)	N/A
MIDDLE NAME	PAGAD		
3. DATE OF BIRTH (mm/dd/yyyy)	7/25/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	MATAG-OB, LEYTE	If holder of dual citizenship, please indicate the details:	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A LARAY House/Block/Lot No. Street N/A TOLINGON Subdivision/Village Barangay ISABEL LEYTE City/Municipality Province 6539
7. HEIGHT (m)	1.524 m	18. PERMANENT ADDRESS	N/A LARAY House/Block/Lot No. Street N/A TOLINGON Subdivision/Village Barangay ISABEL LEYTE City/Municipality Province 6539
8. WEIGHT (kg)	54 kg	19. TELEPHONE NO.	N/A
9. BLOOD TYPE	B+	20. MOBILE NO.	09275000240
10. GSIS ID NO.	N/A	21. E-MAIL ADDRESS (if any)	ailendurante1999@gmail.com
11. PAG-IBIG ID NO.	922157716957		
12. PHILHEALTH NO.	1302-5600-1374		
13. SSS NO.	06-4409166-6		
14. TIN NO.	632-701-049-00000		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	N/A	N/A
MIDDLE NAME	N/A		
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	DURANTE		
FIRST NAME	ERNESTO		
MIDDLE NAME	PELAGIO		
25. MOTHER'S MAIDEN NAME	HELEN METING PAGAD		
SURNAME	DURANTE		
FIRST NAME	HELEN		
MIDDLE NAME	PAGAD		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TOLINGON ELEMENTARY SCHOOL	PRIMARY EDUCATION	2005	2011	GRADUATED	2011	HONOR STUDENT (GRADE 2-4) BEST IN PENMANSHIP BEST IN SCIENCE
SECONDARY	MATLANG NATIONAL HIGH SCHOOL	SECONDARY	2011	2015	GRADUATED	2015	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY-ISABEL	BACHELOR OF ELEMENTARY EDUCATION	2016	2020	Completed/ Graduated	2020	DEANS LISTER COLLEGE HONOR, 1ST, ACADEMIC SCHOLAR, CHED SCHOLAR
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE


01/24/2024

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet.)

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	01/04/2024
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CS FORM 212 (Revised 2013), Page 2 of 2

[illegible]

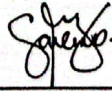
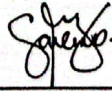
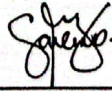

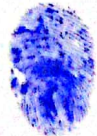

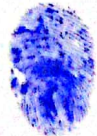

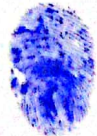
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
ENCODING	NONE	NONE
MS OFFICE SKILLS		
TEAM OR INDIVIDUAL SPORTS		
COMMUNITY SERVICE		

SIGNATURE	DATE
<i>[Signature]</i>	01/24/2024

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)													
<table border="1"><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>JINSP BASILIO S. MADULA</td><td>TAMBULILID, ORMOC, CITY</td><td>9202726312</td></tr><tr><td>LUZVIMINDA A. TAJOS, Ph.D</td><td>SAN ROQUE, ISABEL, LEYTE</td><td>9459851491</td></tr><tr><td> </td><td> </td><td> </td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	JINSP BASILIO S. MADULA	TAMBULILID, ORMOC, CITY	9202726312	LUZVIMINDA A. TAJOS, Ph.D	SAN ROQUE, ISABEL, LEYTE	9459851491			
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table border="1"><tr><td>Government Issued ID (i.e. Passport, GIS, SS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: PRC ID</td></tr><tr><td>ID/License/Passport No.: 2016508</td></tr><tr><td>Date/Place of Issuance: APRIL 24, 2023</td></tr></table>	Government Issued ID (i.e. Passport, GIS, SS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: PRC ID	ID/License/Passport No.: 2016508	Date/Place of Issuance: APRIL 24, 2023	<table border="1"><tr><td>Signature (Sign inside the box)  Date Accomplished: 6/04/2024</td></tr></table>	Signature (Sign inside the box)  Date Accomplished: 6/04/2024							
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SUBSCRIBED AND SWORN to before me this <u>JAN 04 2024</u> by <u>WILMA CORDERO MATUGUINA CPA, J.D.</u> , a duly authorized and validly issued government ID as indicated above. <table border="1"><tr><td>Notary Public for the Province of Leyte Notary Commission No. ORM-23-12-021-OC Office Address: 942 A. Roxas St., Brgy. Sta. Nifra, Isabel, Leyte PR No. 8-01564, Issued: 01/02/2023 IBP No. 331256, Leyte Province Chapter 12/19/2023 MCLE Compliance No. 34-0024021-Valid until 04/14/2025 Person Administering Oath: Roll No. 45702 IN 128-455-091</td></tr></table> Doc. No. 39 Page No. 54 Book No. 132 Series of 2024		Notary Public for the Province of Leyte Notary Commission No. ORM-23-12-021-OC Office Address: 942 A. Roxas St., Brgy. Sta. Nifra, Isabel, Leyte PR No. 8-01564, Issued: 01/02/2023 IBP No. 331256, Leyte Province Chapter 12/19/2023 MCLE Compliance No. 34-0024021-Valid until 04/14/2025 Person Administering Oath: Roll No. 45702 IN 128-455-091											
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