

Louie Jay L. Lora  
273 R.V. Villaflores St.  
Hilongos, Leyte, 6524

August 30, 2022

To Whom It May Concern,

I am writing to inform you that I do not have attained some of the requirements as of this moment. These include: Eligibility/Rating/License, Performance Rating, Training Certificates, and Transcript of Records. I am hoping for your consideration.

May the force be with you!

Sincerely,

Louie Jay L. Lora