

# PERSONAL DATA SHEET

**WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.**

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	BRAGAS			
FIRST NAME	JONALYN		NAME EXTENSION (JR., SR)	
MIDDLE NAME	QUINTO			
3. DATE OF BIRTH (mm/dd/yyyy)	03/05/1996	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	ABUYOG, LEYTE	If holder of dual citizenship, please indicate the details.		
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female			
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street N/A KATIPUNAN Subdivision/Village Barangay ABUYOG LEYTE City/Municipality Province 6510	
7. HEIGHT (m)	1.49 M	18. PERMANENT ADDRESS	N/A House/Block/Lot No. Street N/A KATIPUNAN Subdivision/Village Barangay ABUYOG LEYTE City/Municipality Province 6510	
8. WEIGHT (kg)	52		ZIP CODE	6510
9. BLOOD TYPE	B		ZIP CODE	6510
10. GSIS ID NO.	N/A			
11. PAG-IBIG ID NO.	121228471510	19. TELEPHONE NO.		
12. PHILHEALTH NO.	132025104270	20. MOBILE NO.	09276941653	
13. SSS NO.	06-4140580-2	21. E-MAIL ADDRESS (if any)	bragasjonalyn9@gmail.com	
14. TIN NO.	3471897700000			
15. AGENCY EMPLOYEE NO.				

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	N/A	N/A
MIDDLE NAME	N/A	N/A	N/A
OCCUPATION	N/A	N/A	N/A
EMPLOYER/BUSINESS NAME	N/A	N/A	N/A
BUSINESS ADDRESS	N/A	N/A	N/A
TELEPHONE NO.	N/A	N/A	N/A
24. FATHER'S SURNAME	BRAGAS		
FIRST NAME	ALEX	NAME EXTENSION (JR., SR)	
MIDDLE NAME	QUIAMCO		
25. MOTHER'S MAIDEN NAME			
SURNAME	QUINTO		
FIRST NAME	ARLENE		
MIDDLE NAME	ALUDIA		

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	KATIPUNAN ELEMENTARY SCHOOL	PRIMARY	06/08/2002	3/25/2008	N/A	2008	N/A
SECONDARY	BALOCAWEHAY NATIONAL HIGH SCHOOL	SECONDARY	06/10/2008	3/22/2012	N/A	2012	N/A
VOCATIONAL / TRADE COURSE	SKILLS DEVELOPMENT FOR MAINTENANCE AND FABRICATION, INC.	SHIELDED METAL ARC WELDING NC II	1/16/2018 &	2/26/2018	NCII	2018	N/A
	BALOCAWEHAY NATIONAL HIGH SCHOOL	ELECTRICAL INSTALLATION AND MAINTENANCE NCII	02/09/2022	03/26/2022	NCII	2022	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SECONDARY EDUCATION-Biological Sciences	6/24/2013	6/14/2017	N/A	2017	COLLEGE HONOR
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE	DATE	10/14/2022
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[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE


(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

10/14/2022

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
N/A	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	SHIELDED METAL ARC WELDING NC II	1/16/2018	2/26/2018	268 HOURS	VOCATIONAL	DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
	COMMUNITY-BASED ENTERPRISE DEVELOPMENT (C-BED) TRAINING	12/04/2017	12/06/2017	24 HOURS	WORKSHOP	BAYBAY CITY TECHNICAL-VOCATIONAL TRAINING CENTER
	BREADMAKING COC LEADING TO BREAD AND PASTRY PRODUCTION NC II	11/20/2017	12/01/2017	80 HOURS	VOCATIONAL	BAYBAY CITY TECHNICAL-VOCATIONAL TRAINING CENTER
	JOB SEEKING SEMINAR FOR COLLEGE OF EDUCATION SENIORS	05/15/2017	05/15/2017	8.0	SEMINAR	VISAYAS STATE UNIVERSITY
	STUDENT CONGRESS IN EASTERN VISAYAS	12/12/2016	12/12/2016	8.0	SEMINAR	REGION VII-PROJECT LEAD
	FORUM ON LEADERSHIP AND CIVIC ENGAGEMENT	11/21/2016	11/21/2016	8.0	FORUM	VISAYAS STATE UNIVERSITY
	ORIENTATION/ CONFERENCE ON STUDENT TEACHING	08/02/2016	08/04/2016	24.0	ORIENTATION	VISAYAS STATE UNIVERSITY
	In- Service Training (INSET) for Junior High School Teachers (Advance Science)					
	In- Service Training (INSET) for Senior High School Teachers (advance Science)					
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	BREADMAKING, WELDIND, ENCODING, DRAWING, PRINTING.	KEYNOTE SPEAKER		N/A		
		TECHNICAL WORKING GROUP FOR LAKAN AT LAKAMBINI NG KALIKASAN				
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	10/14/2022	

<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>													
<div>35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div>													
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>													
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>													
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>													
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>													
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group?  b. Are you a person with disability?  c. Are you a solo parent?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify: _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No: _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No: _____</div></div>													
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Sr. Jean L. Borres</td><td>Notre Dame of Abuyog, Inc. Abuyog, Leyte</td><td></td></tr><tr><td>Joycee A. Damole</td><td>Notre Dame of Abuyog, Inc. Abuyog, Leyte</td><td></td></tr><tr><td>Leonardo G. Piga</td><td>Notre Dame of Abuyog, Inc.</td><td></td></tr></tbody></table>				NAME	ADDRESS	TEL. NO.	Sr. Jean L. Borres	Notre Dame of Abuyog, Inc. Abuyog, Leyte		Joycee A. Damole	Notre Dame of Abuyog, Inc. Abuyog, Leyte		Leonardo G. Piga	Notre Dame of Abuyog, Inc.	
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Leonardo G. Piga	Notre Dame of Abuyog, Inc.														
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div><div><div>JONALYN Q. BRAGAS or photocopied picture is not acceptable</div></div><div>PHOTO</div></div>													
<div><div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div><div>Government Issued ID: PRC I.D</div><div>ID/License/Passport No.: 1594339</div><div>Date/Place of Issuance: 12/20/2017</div></div>		<div><div>Signature (Sign inside the box)</div><div>Date Accomplished</div></div> <div>Right Thumbmark</div>													
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div>Person Administering Oath</div>															