

CURRICULUM VITAE

Escuadra, Marjorie B.

Permanent Address: Brgy. Uguis, Mahaplag Leyte

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Objective: To be able to acquire a suitable job opportunity where I could apply and utilize my knowledge, skills, and experiences for the betterment of the institution applied.

Skills: Possesses good management, communication, and coordination skills, can socialize with other people, and is flexible in adapting to new working environments.

Personal Background:

Date of Birth:	September 18, 1995
Place of Birth:	Baybay City, Leyte
Permanent Address:	Brgy. Uguis, Mahaplag, Leyte
Age:	27
Religion:	Roman Catholic
Height:	5'3
Weight:	65
Citizenship:	Filipino
Name of Mother:	Mariza B. Bug-atan
Name of Father:	Jose D. Bug-atan
Dialects/Language Spoken:	English, Bisaya, Tagalog

Educational Attainment:

Graduate Studies

Masters in Management, Major in Business
Management
Visayas State University College
Visca, Baybay City, Leyte
(2nd Semester 2022-2023 – Present-Ongoing)

**2nd College Degree Course
(Supplementary)**

Bachelor of Science in Secondary Education
Major in English
Franciscan Immaculate Concepcion College
Baybay City, Leyte, Philippines
2019 – 2020

College Education

Bachelor of Science in Hotel, Restaurant and
Tourism Management
Visayas State University College
Visca, Baybay City, Leyte
2012 – 2016

Secondary Education

Mahaplag National High School
Brgy. San Isidro, Mahaplag, Leyte
2008 – 2012

Elementary Education

St. Brigids Girls National School
Cabinteely, Dublin, Ireland
2002 - 2008

Training:

Housekeeping Attendant/ Coordinator September 21 – October 8, 2016
Quest Hotel and Conference Center Cebu
Archbishop Reyes Ave., Cebu City, Cebu

Purchasing Clerk June 22 – September 20, 2016
Quest Hotel and Conference Center Cebu
Archbishop Reyes Ave., Cebu City, Cebu

Exposures:

Catering attendant December 20-25, 2014
Pauleen's Catering Services
Sitio. Visinal, Brgy. Upper, Mahaplag, Leyte

Food and Beverage Attendant August 15 – September 6, 2014
Bistro Bai Restaurant
St. Real, Ormoc City, Leyte

Housekeeping Attendant December 23-30, 2013
Visayas State University (VSU) HOSTEL
VSU, Visca, Baybay City, Leyte

Seminars and Workshops Attended:

June 24, 2023 Certificate of Participation
Marketing Management Seminar
“Measuring What Matters to Improve Marketing
Performance: Reputation, Relationship, and Revenue”
Sabin Resort Hotel, Bantigue, Ormoc City.

June 4, 2023

Certificate of Participation
“Strategic Marketing in the Digital Age”:
Navigating Trends and Challenges Seminar
Department of Business and Management
VSU, Visca, Baybay City, Leyte

April 4, 2023

Certificate of Completion
Table of Specification and Test Item Analysis
“Learn and Re-learn: VSU Table of Specifications
and Test Item Analysis (Via Zoom)
Visayas State University, Visca
Baybay City, Leyte

March 17, 2023

Certificate of Participation
Seminar-Workshop on Academic Practice
The University of Los Baños and the University of
Liverpool
CCE Building
Visayas State University
Baybay, City, Leyte

March 5, 2022

Certificate of Participation
Recovery Policies on Rebuilding Tourism and Hospitality
Competitiveness: The ASEAN Way
Lyceum of the Philippines University
Batangas Graduate Schools
(Via Virtual Platform)

December 3, 2021

Certificate of attendance
CME Faculty and Staff Consultation on the Implementation
of Limited Face-to-Face Classes on All Programs

Visayas State University, Visca Baybay City, Leyte.
(Held Virtually)

October 23, 2021

Certificate of Participation
Competencies for Hospitality Management and Strategies
for Tourism Management Students
Cordillera Career Development College
(Held Virtually)

August 23, 2021

Certificate of attendance
Managing and Organizing Social Activities and Events
under the New Normal.
Department of Information and Communications
Technology
Mindanao Cluster 2 (Held Virtually)

July 28, 2021

Certificate of attendance
The Future of Education: “Helping Teachers Stay
Relevant”
Singapore (Held Virtually)

July 16, 2021

Certificate of participation
Embracing the Industry’s Perspective Amidst Pandemic
Tourism and Hospitality Management Webinar Series.
Palawan State University
Puerto Princesa City
College of Community and Resources Development- Narra
(Via Zoom and Facebook Live)

July 13, 2021,

Certificate of Participation
Organizing Open Educational Resources using Sites

Department of Information and Communications
Technology
Mindanao (Held Virtually)

May 20, 2021

Certificate of attendance
“Food Safety and Hygiene Seminar”
Manila, Philippines

September 7, 2019

Certificate of Active Participation
“Stress Management Seminar”
Franciscan Immaculate Concepcion College,
Audio Visual Room
BayBay City, Leyte, Philippines

August 30, 2018

Certificate of Participation
2nd TVET Administrator and Assessment Center Managers
Meeting
La Rica Hotel
Tacloban City, Leyte, Philippines

August 29, 2018

Certificate of Participation
The Deployment of the Technical Educational and Skills
Development Authority (TESDA) Technology
Management Information System (T2MIS)
La Rica Hotel
Tacloban City, Leyte, Philippines

June 21, 2018

Certificate of Participation
Special meeting for TVIs in Districts III, IV, and V re:
Mass Graduation for 2018 Train for Work Scholarship
Program

Western Leyte College, Conference room
Ormoc City, Leyte

February 19, 2016

Event Organizer
“Pasundayag sa Gugma” Sonata ko, Handog mo”
Post Valentine Concert.
Visayas State University Gymnatorium,
Visca, Baybay City, Leyte

February 28, 2015

“Business and Strategy Innovation”
VSU Convention Hall, Visca, Baybay City Leyte

September 26-28, 2014

1st Hospitality and Tourism Youth Conference – Region
8 VSU Convention Hall, Visca, Baybay City, Leyte

March 01, 2014

“Personality Development and Social Graces Seminar”
VSU Center of Continuing Education
Visca, Baybay City, Leyte

February 15, 201

“Proper Food Handling and Safety in the Food
Production Area”,
Department of Consumer and Hospitality
Visayas State University, Visca, Baybay City, Leyte

September 08, 2013

“The Latest Trend in Hospitality and Tourism seminar”
Hotel Fortuna, Borromeo Street, Cebu City, Philippines

Awards/Special Citation:

Certificate of Appreciation

For giving her speech at the BSHM Educational Tour

“Pre-Departure Orientation”

DTHM Building

Visayas State University, Visca, Baybay City Leyte.

May 17, 2023

Certificate of Appreciation

For hard work dedication and Commitment to accomplish

Duties and responsibilities as a faculty member by submitting grades on time.

Visayas State University, Visca, Baybay City Leyte.

October 5, 2022.

National Certificate Level 2

Technical Educational and Skills Development Authority

Agricultural Crop Production NC II

Godoy's Gold Farm

Brgy. Kan-ipa, BayBay City Leyte

September 9, 2019

National Certificate – II, Food and Beverage Services

Technical Educational and Skills Development Authority

Visayas State University, Visca, Baybay City, Leyte

October 18 – 19, 2015

Employment History:

**Part-Time Instructor/ BSHM Program
Secretary**

April 5, 2021 – June 23, 2023 (Present)
Department of Tourism and Hospitality
Management
Visayas State University
Visca, BayBay City, Leyte.

TESDA Officer/ School Supervisor

May 29, 2018 – June 15, 2019
Acedilla Technological Institute, Inc.
Santo. Nino Village, Baybay City, Leyte.

Purchasing Clerk/Officer

April 19, 2016 - March 2017
Quest Hotel and Conference Center Cebu
Archbishop Reyes Ave., Cebu City, Cebu

Character References:

Dr. Nancy V. Dumaguing

Associate Professor II

Department of Tourism and Hospitality Management

Visayas State University, Visca, Baybay City, Leyte

Mobile no. 09176361476

Email Add: nvdumaguing@vsu.edu.ph

Ms. Hannah Mae E. Quimbo

Department Head

Department of Consumer and Hospitality Management

Visayas State University, Visca, Baybay City, Leyte

Mobile no. 09557526481

Email Add: hannahmae.quimbo@vsu.edu.ph

Mr. Lawrence Bering

Purchasing Supervisor

P. Rodriguez St. Looc, Lapu Lapu City

lawrencejohnbering@gmail.com

099748019897

Ms. Klenee Grace A. Acedilla

School Principal/ Admin Head

Acedilla Technological Institute Inc.

42. A Mabini Street. Baybay City, Leyte

Mobile no. 09563593230

Email Add: Missentrepreneur_08@yahoo.com