24 June 2024

MOISES NEIL V. SERIÑO

Director, ViSERDAC and VP for PRGAS

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Seriño,

I am writing to follow up on my application for the Assistant Professor IV position at Visayas

State University. I understand that a performance rating is required as part of the application

process. However, I am currently unable to provide this document as I am no longer

employed at my previous institution.

I have already requested my performance rating from the Records Office of Visayas State

University and am awaiting their response. I will provide this document as soon as I receive

it.

Thank you for your understanding and consideration.

Sincerely,

Christopher Llones

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E-mail: christopher.allones@gmail.com