



Republic of the Philippines
Department of Labor and Employment
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

NATIONAL CERTIFICATE

in

BOOKKEEPING NC III

is awarded to

MARY STEPHANIE D. MAMARIL

for having completed the competency requirements under the Philippine TVET Qualification and Certification System in the following units of competency:

BASIC COMPETENCIES

500311109 Lead Workplace Communication
500311110 Lead Small Team
500311111 Develop and Practice Negotiation Skills
500311112 Solve Problems Related to Work Activities
500311113 Use Mathematical Concepts and Techniques
500311114 Use Relevant Technologies

COMMON COMPETENCIES

HCS315202 Apply Quality Standards
HCS311201 Perform Computer Operations
HCS913201 Maintain Effective Relationship with Clients and Customers
HCS913202 Manage Own Performance

CORE COMPETENCIES

HCS412301 Journalize Transactions
HCS412302 Post Transactions
HCS412303 Prepare Trial Balance
HCS412304 Prepare Financial Reports
HCS412305 Review Internal Control System

Signature of the certificate holder

Certificate No. **15070203004757**

Issued on : **March 7, 2015**

Valid until: **March 7, 2020**



CLN-NQ- 3190171

SEC. EMMANUEL JOEL J. VILLANUEVA
Director General

