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Dr. Luz O. Moreno  
Head, Department of Plant Breeding and Genetics  
Visayas State University  
Visca, Baybay City, Leyte


Dear Dr. Moreno,

I am writing to express my interest to apply as a part-time instructor at the Department of Plant Breeding and Genetics. I learned about this job opening from a friend. I am very interested in this position because of my desire to share the knowledge I have acquired and help the students in their schooling to improve their intellectual interest.

I am a graduate of Bachelor of Science in Agriculture Major in Plant Breeding at Visayas State University Main Campus, Visca, Baybay City, Leyte. As a BSA – Plant Breeding graduate, I am equipped with knowledge and skills that suit for this position including mathematical skills as well as having an experience in basic molecular biology techniques, tissue culture, bacterial transformation and rice phenotyping. I believe that I can use it to perform my responsibility effectively and efficiently. I also have a good academic background throughout the period of my college education. I will be graduating as Magna Cum Laude this year. Beyond on paper credentials, I am also a determined, dedicated and hardworking person and passionate to my work.

I am impressed by the Department of Plant Breeding and Genetics for its reputation for excellence, dedication in imparting knowledge to the students and its nurturing, motivating and empathetic environment for students and colleagues and would love the opportunity to contribute to and learn from such a dynamic team. I realize that this document itself is not enough to explain my qualification in depth. Thus, I welcome the opportunity to speak with you whenever it's most convenient for you. Thank you for considering my application letter. Godbless!

Sincerely,

  
Jenny Ann P. Singson