

November 22, 2020

Mrs. Lourdes B. Cano  
Director, ODAS/HRM  
VSU, Baybay City, Leyte

Dear Mrs. Cano,

Good day! One of the important documents that is required for online job application to be submitted in the VSU HRIS is the Civil Service Commission Eligibility. Unfortunately, I have no CSC Eligibility of Professional or Sub Professional Certificate as of now with the constraint of pandemic that we are facing today and the CSC Examination Test was cancelled or moved. Furthermore, I will take the CSC Examination if it is allowed or mandated by CSC and wait for the further announcement of the Civil Service Commission.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Franz B. Cabugwason".

KIM FRANZ B. CABUGWASON