

February 15,2022

Dr. Edgardo E. Tulin
President
Visayas State University

Thru: Dr. Daniel Leslie S. Tan
VP for Admin and Finance

Dear Dr. Tulin:

Greetings!

I am writing this letter and enclosing my resume to apply for the Nurse III position of the University Services for Health Emergency and Rescue (USHER). This position came to my attention when I saw a job vacancy you posted on jobs@vsu.edu.ph. After reviewing my resume, I strongly believe that I am qualified candidate for the position.

I have a Nursing Degree and eight-year work experience with USHER. The work experience that I have, developed my skills to deliver quality care and service towards my patients. I have been trained in assessing and monitoring patients, updating the doctors on the patients status and documenting vital information regarding the patients' health. While working at USHER as an Emergency Room Head Nurse, I was tasked with assessing the condition of patients, give first aid treatment and transport patients safely to a higher institution when necessary. Last 2020, I was sent in Manila to undergo the Emergency Medical Technician- Basic Training Course and I have gained the essential skills to help in life-threatening situations. I firmly believe that I have the energy and dedication necessary to thrive in the hospital's environment.

Thank you for taking time to review my resume. I look forward to hearing from you soon. You can contact me at 09430430911 or via email at ladyamay.faelnar.vsu.edu.ph.

Sincerely,


Lady May C. Faelnar, RN