

VISAYAS STATE UNIVERSITY PERSONAL DATA SHEET



Print legibly. Mark appropriate boxes ☐ with " ☒ " and use separate sheet if necessary.

1. SURNAME		J A G O N O S																																										
FIRST NAME		L I Z A A N N																																										
MIDDLE NAME		C O R O N A D O																																										
2. NAME EXTENSION																																												
3. DATE OF BIRTH (mm/dd/yyyy)		12 / 23 / 1985																																										
4. PLACE OF BIRTH		METRO MANILA																																										
5. SEX		<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female																																										
6. CIVIL STATUS		<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____																																										
7. CITIZENSHIP		FILIPINO																																										
8. HEIGHT (m)		1.58																																										
9. WEIGHT (kg)		80																																										
10. BLOOD TYPE		O+																																										
11. PRESENT ADDRESS		140 BRGY. COGON BAYBAY CITY LEYTE																																										
12. ZIP CODE		6521																																										
13. TEL. NO./CEL. NO.		09665601421																																										
14. PHILHEALTH NO.		13-025202926-6																																										
15. TIN		466-626-414-000																																										
16. PAG-IBIG ID NO.		1212 0143 4086																																										
17. SPOUSE'S SURNAME		JAGONOS																																										
FIRST NAME		JIMMY																																										
MIDDLE NAME		PANOGAN																																										
18. NAME OF CHILD (Write full name and list all)		ELIZ JIMELLI C. JAGONOS																																										
DATE OF BIRTH (mm/dd/yyyy)		05/01/2015																																										
19. HIGHEST EDUCATIONAL ATTAINMENT (Please check and underline the specific)		<input type="checkbox"/> Elementary (Grade ____ / Graduated) <input type="checkbox"/> High School (1st, 2nd, 3rd, 4th, Graduated) <input checked="" type="checkbox"/> College (1st, <u>2nd</u> , 3rd, 4th, Graduated) Degree: <u>Associate in Computer Tech.</u>																																										
20. CAREER SERVICE ELIGIBILITY		<input type="checkbox"/> Professional <input checked="" type="checkbox"/> Sub-Professional <input type="checkbox"/> Others, Specify: _____																																										
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>From</th> <th>To</th> <th>POSITION TITLE (Write in full)</th> <th>DEPARTMENT / AGENCY / OFFICE / COMPANY / PROJECT (Write in full)</th> <th>SALARY (Daily or Monthly)</th> <th>STATUS OF APPOINTMENT (Perm/Temp/ Job Order)</th> <th>GOV'T SERVICE (Yes / No)</th> </tr> </thead> <tbody> <tr> <td>03 / 04 / 2014</td> <td>PRESENT</td> <td>CLEK</td> <td>VSU - SPPMO</td> <td></td> <td>JO</td> <td>YES</td> </tr> <tr> <td>01 / / 2010</td> <td>08 / / 2010</td> <td>SECRETARY CUM RECEPTIONIST</td> <td>KALHOUR TRADING COMPANY LLC</td> <td></td> <td>TEMP</td> <td>NO</td> </tr> <tr> <td>10 / / 2007</td> <td>12 / / 2009</td> <td>RECEPTIONIST / CLERK</td> <td>O2 SPA HEALTHY MASSAGE CENTRE</td> <td></td> <td>CONTRA CTUAL</td> <td>NO</td> </tr> </tbody> </table>															From	To	POSITION TITLE (Write in full)	DEPARTMENT / AGENCY / OFFICE / COMPANY / PROJECT (Write in full)	SALARY (Daily or Monthly)	STATUS OF APPOINTMENT (Perm/Temp/ Job Order)	GOV'T SERVICE (Yes / No)	03 / 04 / 2014	PRESENT	CLEK	VSU - SPPMO		JO	YES	01 / / 2010	08 / / 2010	SECRETARY CUM RECEPTIONIST	KALHOUR TRADING COMPANY LLC		TEMP	NO	10 / / 2007	12 / / 2009	RECEPTIONIST / CLERK	O2 SPA HEALTHY MASSAGE CENTRE		CONTRA CTUAL	NO
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22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3">Proficiency (Please check)</th> <th rowspan="2">REMARKS</th> </tr> <tr> <th>Highly Skilled</th> <th>Average</th> <th>Fair</th> </tr> </thead> <tbody> <tr> <td>COMPUTER/TYPING SKILLS</td> <td style="text-align: center;">√</td> <td></td> <td></td> </tr> <tr> <td>MOTORCYCLE DRIVING</td> <td style="text-align: center;">√</td> <td></td> <td></td> </tr> <tr> <td>COOKING</td> <td style="text-align: center;">√</td> <td></td> <td></td> </tr> </tbody> </table>															Proficiency (Please check)			REMARKS	Highly Skilled	Average	Fair	COMPUTER/TYPING SKILLS	√			MOTORCYCLE DRIVING	√			COOKING	√											
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23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)</th> <th rowspan="2">NUMBER OF HOURS</th> <th rowspan="2">CONDUCTED/ SPONSORED BY (Write in full)</th> </tr> <tr> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>PRIME-HRM</td> <td>8</td> <td>VISAYAS STATE UNIVERSITY</td> </tr> <tr> <td>WORKSHOP ON VALUES (JOB ORDER)</td> <td>8</td> <td>VISAYAS STATE UNIVERSITY</td> </tr> </tbody> </table>															INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)	NUMBER OF HOURS	CONDUCTED/ SPONSORED BY (Write in full)	From	To	PRIME-HRM	8	VISAYAS STATE UNIVERSITY	WORKSHOP ON VALUES (JOB ORDER)	8	VISAYAS STATE UNIVERSITY																	
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I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

24. COMMUNITY TAX CERTIFICATE NO. 13057093 ISSUED AT: BAYBAY CITY, LEYTE ISSUED ON (mm/dd/yy): 02/03/2021

SIGNATURE: DATE ACCOMPLISHED: (mm/dd/yyyy) 05/12/2021