

# RAMIREZ, JAYGEE YESSAMIN M.

## CAREER OBJECTIVES

To utilize my skills and acquired expertise in critical and analytical thinking specifically in the field of socio-economics research; to apply my knowledge and capabilities in helping others further a noble cause; and to potentially improve the quality of life, wherever I can



## KEY SKILLS AND COMPETENCIES

- Excellent communication skills
- Ability to multi-task
- Multi-faceted
- Optimistic and passionate
- Ability to perform with efficiency and effectiveness, even in high-pressure situations or challenging conditions.
- Practical and goal-driven
- Proficient in research, analysis and data collection
- Highly teachable, and a learner at heart

### CONTACT DETAILS

#### Mailing address:

Rm 4, Armenia Dormitory, Brgy.  
Guadalupe, Baybay City

#### Contact numbers:

- 0919 931 5807
- 0995 684 9484

#### Email address:

[ramirezyessa@gmail.com](mailto:ramirezyessa@gmail.com)

## ACADEMIC QUALIFICATIONS AND ELIGIBILITY

- Consistent Honor (2006-2019)
- University Scholar at VSU (S.Y. 2018-2019)
- Civil Service Commission Professional Level – 81.08%  
March 26, 2023

### PERSONAL INFORMATION

Citizenship	Filipino
Civil Status	Single
Date of Birth	February 28, 2000 (Age 24)
Place of Birth	Hilongos, Leyte
Religion	Roman Catholic

#### Organizational Affiliations:

- Legion of Mary
- Jack & Jill Club
- Society of Agribusiness Students
- Graduate Students Society

## SPECIAL SKILLS

- Experienced in transcribing group discussions
- Ability to communicate farmers effectively
- MS Office Suite expert
- Basic data analysis background

## WORK EXPERIENCE

<b>Community Development Assistant</b> Visayas State University Project Tarsier July 2024- June 30	<ul style="list-style-type: none"> <li>○ Conducted socio-economic surveys in Region 8.</li> <li>○ Assisted people organizations on governance and resolutions.</li> <li>○ Assisted POs on being a cooperative.</li> </ul>
<b>Science Research Assistant</b> Visayas State University ACIAR – GAP September 2022 – June 2024	<ul style="list-style-type: none"> <li>○ Conducted survey in Mindanao, Cebu, Ormoc, and Baybay to farmers and consumer-respondents</li> <li>○ Sending of communication letters to stakeholders and other partners of the field</li> <li>○ Participated during site visits and assist farmers in their marketing activities</li> <li>○ Acts as <i>agribusiness specialist</i> in all research and development activities of the project</li> <li>○ Encode, tabulate and analyze all data gathered including the writing of appropriate periodic reports in connection with the conduct and implementation of the project activities</li> </ul>
<b>Private Tutor</b> Freelance March 2021 – January 2022	<ul style="list-style-type: none"> <li>○ Provide tutoring services to students ranging from preschool to college, specifically those facing challenges in reading and in management courses, with the goal of enhancing their academic performance.</li> <li>○ Foster character development and instill effective study habits in tutees while cultivating a meaningful and supportive friendship.</li> </ul>
<b>DESO Technical Support Staff</b> COMELEC January 1, 2022 – May 31, 2022	<ul style="list-style-type: none"> <li>○ Assisted during the National Election in 2022</li> <li>○ Transmitted the votes to the National Comelec and communicate with the technician whenever there are problems in the VCM machine</li> </ul>
<b>Government Internship Program - Intern</b> DOLE June 1, 2018 – August 31, 2018	<ul style="list-style-type: none"> <li>○ Provide administration works in the Mayor's Office (processing of requirements, making of program, sending communication and travel orders)</li> <li>○ Manage the local government page in all social media</li> <li>○ Attend trainings and meetings connected by the office</li> </ul>

## Educational Background

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Masters: **Visayas State University**  
ViSCA, Baybay City, Leyte  
Master in Management in Agribusiness Management  
2023 – 2025

Tertiary: **Visayas State University**  
ViSCA, Baybay City, Leyte  
Bachelor of Science in Agribusiness  
2018-2022

Secondary: **Visayas State University Senior High School**  
ViSCA, Baybay City, Leyte  
2016-2018  
*with High Honors*

**Visayas State University Laboratory High School**  
ViSCA, Baybay City, Leyte  
2012-2016  
*with Honors*

Primary: **Inopacan Central School**  
Inopacan, Leyte  
2010-2012  
*Class Salutatorian*

**San Isidro Values Formation and Learning Center (SIVFALC)**  
Inopacan, Leyte  
2006-2010  
*Consistent Honors*

## CHARACTER REFERENCES

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- **Doryn Jan Avila**  
Department of Business and Management  
Visayas State University
- **Mark C. Ratilla**  
Associate Professor II  
Department of Business and Management  
Visayas State University
- **Gideon Niel D. Tan**  
Assistant Professor II  
Department of Business and Management  
Visayas State University