

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Bello		
FIRST NAME	Nick Freddy		NAME EXTENSION (JR., SR)
MIDDLE NAME	Ranque		
3. DATE OF BIRTH (mm/dd/yyyy)	1/9/1996	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Sogod, Southern Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Purok Talisay Maharlika Highway House/Block/Lot No. Street Subdivision/Village Nahulid Barangay Libagon Southern Leyte City/Municipality Province ZIP CODE 6615
7. HEIGHT (m)	1.6	18. PERMANENT ADDRESS	Purok Talisay Maharlika Highway House/Block/Lot No. Street Subdivision/Village Nahulid Barangay Libagon Southern Leyte City/Municipality Province ZIP CODE 6615
8. WEIGHT (kg)	50	19. TELEPHONE NO.	N/A
9. BLOOD TYPE	B	20. MOBILE NO.	09353256803
10. GSIS ID NO.	None	21. E-MAIL ADDRESS (if any)	nick.freddy.r.bello@gmail.com
11. PAG-IBIG ID NO.	121239126029		
12. PHILHEALTH NO.	132516467472		
13. SSS NO.	3480328846		
14. TIN NO.	485711625		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BELLO			
FIRST NAME	LORENZO	NAME EXTENSION	II	
MIDDLE NAME	IDJAO			
25. MOTHER'S MAIDEN NAME				
SURNAME	RANQUE			
FIRST NAME	CECILIA			
MIDDLE NAME	ESCAMIS			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Nahulid Elementary School	PRIMARY EDUCATION	6/1/2003	3/1/2009		2009	Valedictorian
SECONDARY	Saint Thomas Aquinas College	HIGH SCHOOL	6/1/2009	3/1/2013		2013	Valedictorian
VOCATIONAL / TRADE COURSE							
COLLEGE	University of the Philippines Visayas Tacloban College	BS Accountancy	6/1/2013	6/1/2018		2018	Cum Laude
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE		DATE	October 1, 2020
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IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	RA 1080 - CPALE	86.33	10/13/2018	Manila, Philippines	0190891	1/9/2021
	PD 907 – Honor Graduate	1.59 GWA	6/28/2018	Tacloban City, Leyte	N/A	N/A

(Continue on separate sheet if necessary)


V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	October 1, 2020
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	FY20 Banking Industry Briefing	8/27/2020	8/27/2020	8.0	Technical	Ernst & Young Global
	Intermediate Staff Part 3: Journey to Quality	12/5/2019	12/9/2019	22.0	Technical	Ernst & Young Global
	Intermediate Staff Part 2: Strategy is the Foundation	10/2/2019	10/4/2019	22.0	Technical	Ernst & Young Global
	Intermediate Staff Part 1: Owning Your EY Experience	10/1/2019	10/1/2019	8.0	Technical	Ernst & Young Global
	Digital Audit Training	7/28/2020	7/29/2020	17.0	Technical	Ernst & Young Global
	Basic Taxes for Non-Tax Staff and Reviewing ITR - Philippines	11/4/2019	11/5/2019	11.0	Technical	Ernst & Young Global
	FY19 Banking Industry Briefing	8/29/2019	8/29/2019	8.0	Technical	Ernst & Young Global
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
			SGV & Co. - Leadership Awardee		Philippine Institute of Certified Public Accountants (PICPA)	
					Couples for Christ - Youth for Christ (CFC-YFC)	
					Junior Philippine Institute of Accountants	
(Continue on separate sheet if necessary)						
SIGNATURE				DATE		October 1, 2020

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>I voluntarily resigned from my past work in SGV & Co</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 30%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Louise Armani C. Espiritu</td> <td>Tondo, Manila</td> <td>9052871179</td> </tr> <tr> <td>Jhemalou P. De Guzman</td> <td>San Mateo, Rizal</td> <td>9302757091</td> </tr> <tr> <td>Almira R. Po</td> <td>Quezon City, Metro Manila</td> <td>9175017402</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Louise Armani C. Espiritu	Tondo, Manila	9052871179	Jhemalou P. De Guzman	San Mateo, Rizal	9302757091	Almira R. Po	Quezon City, Metro Manila	9175017402
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID: PRC ID</td> </tr> <tr> <td>ID/License/Passport No.: 0190891</td> </tr> <tr> <td>Date/Place of Issuance: 11/09/2018 / Tacloban City, Leyte</td> </tr> </table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: PRC ID	ID/License/Passport No.: 0190891	Date/Place of Issuance: 11/09/2018 / Tacloban City, Leyte	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"> Signature (Sign inside the box) October 1, 2020 Date Accomplished </td> </tr> </table>	 Signature (Sign inside the box) October 1, 2020 Date Accomplished							
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<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; height: 60px; margin-top: 10px;"></div> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 5px;"> Person Administering Oath </div> </div> <div style="width: 45%; text-align: center;"> PHOTO <div style="border: 1px solid black; height: 100px; margin-top: 10px;"></div> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 5px;"> Right Thumbmark </div> </div> </div>													


WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.
 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: December 2, 2018 to August 31, 2020
 - Position: Audit Associate II
 - Name of Office/Unit: Market Group 5 – Financial Services Organization
 - Immediate Supervisor: Josephine Adrienne A. Abarca
 - Name of Agency/Organization and Location: SGV & Co. / EY Philippines, Makati City
 - List of Accomplishments and Contributions (if any)
 - Has 2 years of work experience in handling audit of banks, trust entities, brokerage firms, and other financial institutions. One of which is part of the country's biggest universal bank.
 - Has been involved in audit support to other audit teams/clients on complex issues related to financial instruments (including derivatives) and hedge accounting compliance under IFRS/PFRS.
 - Has experience in assessing the companies' compliance to various BSP Circulars/Memoranda
 - Summary of Actual Duties
 - As an experienced audit associate, I was assigned in carrying out complex auditing and accounting tasks (e.g., audit of one of the key focus areas for engagements under banking and capital markets – PFRS 9, Financial Instrument: Impairment).
-
- Duration: June 5, 2017 to July 14, 2017
 - Position: Audit Intern
 - Name of Office/Unit: Market Group 5 – Financial Services Organization
 - Immediate Supervisor: Josephine Adrienne A. Abarca
 - Name of Agency/Organization and Location: SGV & Co. / EY Philippines, Makati City
 - List of Accomplishments and Contributions (if any)
 - Helped in various substantive audit procedures (e.g. vouching of audit supporting documents).
 - Assisted in the review of Financial Statements (e.g. footing, cross-footing)
 - Summary of Actual Duties
 - As an intern, I was assigned to assist the audit team in performing the audit procedures such as substantive procedures and review of the financial statements of the clients.

- Duration: August 8, 2016 to May 26, 2017
- Position: Accounting Tutor

- Name of Office/Unit: Not Applicable
- Immediate Supervisor: Not Applicable
- Name of Agency/Organization and Location: Not Applicable (Part-Time Job) / Tacloban City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Both of my tutees passed the UPVTC BS Accountancy Qualifying Exam in 2017 and both graduated under the BS Accountancy degree program in 2020.
 - Summary of Actual Duties
 - Taught Basic Accounting, Partnership Accounting and Corporation Accounting to two (2) tutees.


NICK FREDDY R. BELLO
(Signature over Printed Name
of Employee/Applicant)

Date: October 1, 2020