## CS Form No. 212 Revised 2017 PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only I. PERSONAL INFORMATION POLIQUIT IAME EXTENSION (JR., SR) FIRST NAME MARIA ARIES MIDDLE NAME ORTEGA 3. DATE OF BIRTH 04/12/1982 16. CITIZENSHIP Filipino Dual Citizenship (mm/dd/yyyy) ☐ by birth ☐ by naturalization PARAÑAQUE CITY 4. PLACE OF BIRTH If holder of dual citizenship, Pls. indicate country: please indicate the details. 5. SEX ☐ Male ☐ Single ✓ Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No. ☐ Widowed ☐ Separated Street BRGY. STA. CRUZ PUROK 2 ☐ Other/s: Subdivision/Village Barangay BAYBAY LEYTE LEYTE 7. HEIGHT (m) 1.52 City/Municipality 8. WEIGHT (kg) 54 ZIP CODE 6521 18. PERMANENT ADDRESS 9. BLOOD TYPE Α House/Block/Lot No Street BRGY. STA CRUZ PUROK 2 10. GSIS ID NO. Subdivision/Village Barangay BAYBAY LEYTE LEYTE 11. PAG-IBIG ID NO. 1210-4131-2763 City/Municipality Province 01-025365423-1 ZIP CODE 12. PHILHEALTH NO. 6521 13. SSS NO. 06-3563085-8 19. TELEPHONE NO. 14. TIN NO. 382-102-292-000 20. MOBILE NO. 09156505743 15. AGENCY EMPLOYEE NO. 21. E-MAIL ADDRESS (if any) mariaaries.poliquit@vsu.edu.ph II. FAMILY BACKGROUND 22. SPOUSE'S SURNAME **POLIQUIT** 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) KAYE ANGELINE POLIQUIT JOSE FIRST NAME 08/077/2005 ORACION MIDDLE NAME SELF EMPLOYED OCCUPATION EMPLOYER/BUSINESS NAME BUSINESS ADDRESS TELEPHONE NO. 24. FATHER'S SURNAME ORTEGA IAME EXTENSION (JR., SR) **BENITO** FIRST NAME CANO MIDDLE NAME 25. MOTHER'S MAIDEN NAME **AVELLANA** SURNAME LOLITA FIRST NAME DELANTAR MIDDLE NAME (Continue on separate sheet if necessary) III. EDUCATIONAL BACKGROUND SCHOLARSHIP HIGHEST LEVEL/ NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE YFAR ACADEMIC LEVEL UNITS EARNED HONORS RECEIVED (Write in full) (Write in full) GRADUATED (if not graduated) From То Graduate With ELEMENTARY LYCEE D' REGIS MARIE ELEMENTARY 1996 1990 1996 Distinction SECONDARY PARAÑAQUE SCIENCE HIGH SCHOOL SECONDARY 1996 1999 1999 VOCATIONAL / TRADE COURSE COLLEGE ADAMSON UNIVERSITY BS IN ACCOUNTANCY 2007 2011 2011 VISAYAS STATE UNIVERSITY MM - BUSINESS MANAGEMENT GRADUATE STUDIES 2017 Present On-going SIGNATURE DATE 6/29/2022

IV. CIVIL SI	ERVICE ELIG	IBILITY							
CARE		1080 (BOARD/ BAR) UNDER	RATING	DATE OF	DI ACE OF EVANIMA	TION / CONFEE	MATNIT	LICENSE (if ap	oplicable)
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE  CAREER SERVICE EXAMINATION		(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT		KWEN I	NUMBER	Date of Validity	
(Subprofessional)		87.32%	10/17/2004	Manila					
CAREER SERVICE EXAMINATION (Professional)			82.75%	04/13/2013	Quezon City				
CERTIFIED ACCOUNTING TECHNICIAN			PASSED	12/11/2021	ONLINE				
REGISTERED COST ACCOUNTANT			CREDIT	11/20/2021	ONLINE				
	CERTIFIED BO	OKKEEPER	WITH DISTINCTION	10/30/2021	ON	LINE			
V. WORK E	XPERIENCE		(Con	tinue on separate sheet	it necessary)				
		nt. Start from your recen	t work) Description	n of duties should b	e indicated in the attache	ed Work Exp			
(m	JSIVE DATES m/dd/yyyy)	POSITION T (Write in full/Do not			ENCY / OFFICE / COMPANY //Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	То	<b>A</b>	DEW		NO EAID INC		INCREMENT		
01/15/2006	6/30/2006	SERVICE C		BAKER'S FAIR INC.  NATIONAL FISHERIES RESEARCH AND		5,000.00		Contractual	N 
08/01/2011 10/17/2011	09/15/2011	ACCOUNTING			DEVELOPMENT INSTITUTE  BUREAU OF FISHERIES AND AQUATIC			Job Order	N
07/21/2014	03/31/2014	FINANCE SENIOR		RESOURCES - CENTRAL OFFICE		12,000.00 17,000.00		Job Order	N N
08/01/2017	09/30/2020	FINANCE SENIOR S		BOUNTY AGRO VENTURES INC		28,000.00		Regular Regular	N
08/17/2020	7/31/2021	INSTRUCT		BOUNTY AGRO VENTURES INC  VISAYAS STATE UNIVERSITY		28,000.00		Substitute	, N
8/23/2021	3/20/2022	INSTRUCT			ATE UNIVERSITY	14,000.00		Part time	
3/21/2022	Present	INSTRUCT			ATE UNIVERSITY	28,000.00		Substitute	
					· · · · · · · · · · · · · · · · · · ·				
	l		(Con	ntinue on separate sheet	if necessary)				
SIGN	ATURE				DATE		9/23/2021		

VI. VOLUNTARY WORK OR INVOLVEMENT	IN CIVIC / NON-GO <u>VERNMEN</u>	T/PEOP <u>LE/</u>	VOLUNT <u>AR</u> Y	ORG <u>ANIZAT</u>	ION/S	
29. NAME & ADDRESS OF ORGANIZATION (Write in full)			INCLUSIVE DATES (mm/dd/yyyy)			POSITION / NATURE OF WORK
		From	То			
VII. LEARNING AND DEVELOPMENT (L&D)		tinue on separate		)		
(Start from the most recent L&D/training program and inclu				Chief/Executive/Ma	anagerial positions)	
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)			INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From To		Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
Applying Analytical Procedures in Financial Statemen	nts Audits	11/12/2021	11/12/2021	2.0	Technical	National Institute of Accounting Technician
Common Payroll Issues Every Accountants Should K	now and How to correct them	11/12/2021	11/12/2021	2.0	Technical	National Institute of Accounting Technician
Expanded Withholding Tax Rules for Big and Small T	axpayers	11/12/2021	11/12/2021	2.0	Technical	National Institute of Accounting Technician
Managing Cash and Working Capital Through the Cri	sis	11/12/2021	11/12/2021	2.0	Technical	National Institute of Accounting Technician
Managing Stress in the Workplace		11/12/2021	11/12/2021	2.0	Technical	National Institute of Accounting Technician
Taxpayer Remedies on BIR Audits		11/12/2021	11/12/2021	2.0	Technical	National Institute of Accounting Technician
Update and Clarifications on CREATE Law		11/12/2021	11/12/2021	2.0	Technical	National Institute of Accounting Technician
Professional Certificate in Excel Pivot Table		10/26/2021	10/28/2021	8.0	Technical	National Institute of Accounting Technician
Government Procurement Law		1/31/2022	1/31/2022	5.0	Technical	Real Excellence Review Center
Management Advisory Services: Variance Analysis		03/01/2022	03/01/2022	5.0	Technical	Real Excellence Review Center
Post-Employment Benefits		03/21/2022	03/21/2022	5.0	Technical	Real Excellence Review Center
Select Tax Issues Needing Academic or Practical Cor	nsensus	04/03/2022	04/03/2022	5.0	Technical	Real Excellence Review Center
Webinar on Intermediate Accounting: Receivables		04/12/2022	04/12/2022	5.0	Technical	Real Excellence Review Center
VIII. OTHER INFORMATION	(Con	tinue on separate	sheet if necessary	)		
31. SPECIAL SKILLS and HOBBIES	32. NON	-ACADEMIC DISTIN	NCTIONS / RECOG	INITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
PROFICIENT IN MS APPLICATIONS		(*****	z iii iuiij			(Wite II full)
PROFICIENT IN E-NGAS APPLICATION						
PROFICIENT IN SAP APPLICATIONS						
	(Con	tinue on separate	sheet if necessary	)		
SIGNATURE				D.	ATE	6/29/2022

	chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed,	e supervision over you in the Office,					
	a. within the third degree?	☐ YES [	☑ NO				
	b. within the fourth degree (for Local Government Unit - Car	_	⊴ NO ☑ NO				
	5. Within the locality degree (for 2000) Through Other Con-	If YES, give detail					
35.	a. Have you ever been found guilty of any administrative off	ense?	☐ YES [				
		If YES, give details:					
			, 0				
	h Harris harris de la constante forma de la constante de la co						
	b. Have you been criminally charged before any court?		☐ YES ☑ NO If YES, give details:				
			Date Filed:				
			Status of Case/s:				
36.	Have you ever been convicted of any crime or violation of a	ny law, decree, ordinance or regulation	☐ YES	☑ NO			
	by any court or tribunal?	If YES, give detail					
			-				
37.	Have you ever been separated from the service in any of the	e following modes: resignation.	☐ YES	☑ NO			
	retirement, dropped from the rolls, dismissal, termination, er		If YES, give details:				
	out (abolition) in the public or private sector?		When I ended my Contract of Service with BFAR				
38.	a. Have you ever been a candidate in a national or local ele	ction held within the last year (except	☐ YES	☑ NO			
	Barangay election)?		If YES, give details:				
	b. Have you resigned from the government service during the $\ensuremath{D}$		☐ YES ☑ NO				
	election to promote/actively campaign for a national or local	candidate?	If YES, give details:				
39.	Have you acquired the status of an immigrant or permanent	resident of another country?	☐ YES ☑ NO				
			If YES, give details (country):				
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),						
a.	Are you a member of any indigenous group?	please allswer the following items.	_	_			
ŭ.	Are you a member of any margenous group:		☐ YES If YES, please specify	☑ NO y:			
b.	Are you a person with disability?		☐ YES	☑ NO			
			If YES, please specify	y ID No:			
	Are you a person with disability?  Are you a solo parent?		If YES, please specif	y ID No: ☑ NO			
c.		/appointee)	If YES, please specify	y ID No: ☑ NO			
c.	Are you a solo parent?	/appointee)  ADDRESS	If YES, please specif	y ID No:  y NO y ID No:			
c.	Are you a solo parent?  REFERENCES (Person not related by consanguinity or affinity to applicant	., ,	If YES, please specif	y ID No:  ID picture taken within the last 6 months 3.5 cm. X 4.5 cm			
c.	Are you a solo parent?  REFERENCES (Person not related by consanguinity or affinity to applicant  NAME  LINA F. ZULUETA, CPA	ADDRESS  BFAR-CENTRAL OFFICE	If YES, please specify YES If YES, please specify YES, please specify TEL. NO.	JD No:  J NO y ID No:  ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)			
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c. 41.	Are you a solo parent?  REFERENCES (Person not related by consanguinity or affinity to applicant  NAME  LINA F. ZULUETA, CPA  LORELEI S. DATU, CPA	ADDRESS  BFAR-CENTRAL OFFICE  COA - GAS	If YES, please specify YES   YES   If YES, please specify YES, please specify TEL. NO.   0998-435-9273   0942-018-0786	y ID No:  NO y ID No:  ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)  With full and handwritten name tag and signature over printed name			
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