



DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

Document Code		
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Rev.No.	Eff. Date	Page
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I, KHALIQ S. BERO, Network Administrator of (Region/Bureau/Service) commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2022.

Signature of Employee/Ratee

Date:

SIGNATURE:

APPROVED BY: ARNEL M. AGABE CESO III Regional Director	POSITION:	DATE:	SIGNATURE:
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Ratings: 5 - Outstanding (5.00) 4 - Very Satisfactory (4.00-4.99) 3 - Satisfactory (3.00-3.99) 2 - Unsatisfactory (2.00-2.99) 1 - Poor (1.00-1.99)								
MAJOR FINAL OUTPUT/PPA (1)	SUCCESS INDICATORS (Targets + Measures) (2)	REFERENCE CODE (Refer to the number corresponding to the SI in the O/DPCR) (3)	ACTUAL ACCOMPLISHMENTS/EXPENSES (4)	RATING (5) Use 5 decimals (If any). Do not round off.				REMARKS (6)
				Q1	E2	T3	Ave4	
Strategic Priorities								
	Sub-Rating							
	Category Weighted Rating							
Core Function	A.1.1.1 One hundred percent (100%) "target" of the LGUs' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	A.1.1.1 One hundred percent (100%) "target" of the LGUs' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4.3	4.2	4.4	4.3	
	A.1.1.2 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	A.1.1.2 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4	4.1	4.4	4.1667	
	1.3 BARANGAY INFORMATION SYSTEM (BIS) A.1.3.1 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	1.3 BARANGAY INFORMATION SYSTEM (BIS) A.1.3.1 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4.2	4	4.2	4.1333	
	1.4 ELECTED LOCAL OFFICIALS PROFILE DATABASE SYSTEM (ELOPDS) A.1.4.1 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	1.4 ELECTED LOCAL OFFICIALS PROFILE DATABASE SYSTEM (ELOPDS) A.1.4.1 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4	4.4	4	4.1333	

1.5 DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) DATABASE MANAGEMENT A.1.5.1 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	1.5 DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) DATABASE MANAGEMENT A.1.5.1 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4.1	4	4.1	4.0667	
1.7 LUPONG TAGAPAMAYAPA INCENTIVE AWARDS INFORMATION SYSTEM (LTIA-IS) A.1.7.1 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	Q.40	1.7 LUPONG TAGAPAMAYAPA INCENTIVE AWARDS INFORMATION SYSTEM (LTIA-IS) A.1.7.1 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4.3	4.2	4.4	4.3	
1.8 BUSINESS PERMIT AND LICENSING SYSTEM-BUILDING PERMIT AND CERTIFICATE OF OCCUPANCY (BPLS-BPCO) ONLINE MONITORING SYSTEM A.1.8.1 One hundred percent (100%) "target" of the LGUs' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	1.8 BUSINESS PERMIT AND LICENSING SYSTEM-BUILDING PERMIT AND CERTIFICATE OF OCCUPANCY (BPLS-BPCO) ONLINE MONITORING SYSTEM A.1.8.1 One hundred percent (100%) "target" of the LGUs' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4	4.1	4.4	4.1667	
1.9 ANTI-DRUG ABUSE COUNCIL- FUNCTIONALITY MONITORING SYSTEM (ADAC-FMS) A.1.9.1 One hundred percent (100%) "target" of the LGUs' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	1.9 ANTI-DRUG ABUSE COUNCIL- FUNCTIONALITY MONITORING SYSTEM (ADAC-FMS) A.1.9.1 One hundred percent (100%) "target" of the LGUs' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4.2	4	4.2	4.1333	
A.1.9.2 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	A.1.9.2 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4	4.4	4	4.1333	
1.10 DOCUMENT MANAGEMENT SYSTEM (DMS) A.1.10.2 One hundred percent (100%) "target" of the Regional' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	1.10 DOCUMENT MANAGEMENT SYSTEM (DMS) A.1.10.2 One hundred percent (100%) "target" of the Regional' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4.3	4.2	4.4	4.3	
1.11 FINANCIAL REPORTING SYSTEM (FRS) A.1.11.1 One hundred percent (100%) "target" of the Regional' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	1.11 FINANCIAL REPORTING SYSTEM (FRS) A.1.11.1 One hundred percent (100%) "target" of the Regional' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4	4.1	4.4	4.1667	
A.1.12.1 One hundred percent (100%) "target" of the LGUs' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	A.1.12.1 One hundred percent (100%) "target" of the LGUs' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4.2	4	4.2	4.1333	

A.1.12.2 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the "deadline with no negative feedback received	48.8	A.1.12.2 One hundred percent (100%) "target" of the HUC/Field Officers' accounts access to the system maintained/updated on the "deadline with no negative feedback received	4	4.4	4	4.1333	
1.13 HUMAN RESOURCE INFORMATION SYSTEM (HRIS) A.1.13.1 One hundred percent (100%) "target" of the DILG Regional Employees' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	1.13 HUMAN RESOURCE INFORMATION SYSTEM (HRIS) A.1.13.1 One hundred percent (100%) "target" of the DILG Regional Employees' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4.3	4.2	4.4	4.3	
1.14 SEAL OF GOOD LOCAL GOVERNANCE FOR BARANGAY (SGLGB) INFORMATION SYSTEM A.1.14.1 One hundred percent (100%) "target" of the Regional & HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	48.8	1.14 SEAL OF GOOD LOCAL GOVERNANCE FOR BARANGAY (SGLGB) INFORMATION SYSTEM A.1.14.1 One hundred percent (100%) "target" of the Regional & HUC/Field Officers' accounts access to the system maintained/updated on the last working day of each month with no negative feedback received	4	4.1	4.4	4.1667	
1.16 PROVISION OF TECHNICAL ASSISTANCE ON INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) RESOURCES A.1.16.1 Eighty percent (80%) timely provision of technical assistance by within three (3) working days upon receipt of request or within agreed timeline by end of each quarter	Q.40	1.16 PROVISION OF TECHNICAL ASSISTANCE ON INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) RESOURCES A.1.16.1 Eighty percent (80%) timely provision of technical assistance by within three (3) working days upon receipt of request or within agreed timeline by end of each quarter	4.2	4	4.2	4.1333	
1.17 MAINTENANCE OF THE LOCAL AREA NETWORK (LAN) AND WIDE AREA NETWORK (WAN) A.1.17.1 () LAN, WAN and IP Telephony Expansion provided to the region by end of each quarter A.1.17.2 One (1) "target" LAN and WAN maintained on the last working day of each month	VI.A.1.	1.17 MAINTENANCE OF THE LOCAL AREA NETWORK (LAN) AND WIDE AREA NETWORK (WAN) A.1.17.1 () LAN, WAN and IP Telephony Expansion provided to the region by end of each quarter A.1.17.2 One (1) "target" LAN and WAN maintained on the last working day of each month	4	4.4	4	4.1333	
1.42 CLIENT SATISFACTION SURVEY A.1.42.1 Eighty percent (80%) Clients Satisfaction Survey received with rating of satisfactory (3) and above (4,5)	VI.A.1.	1.42 CLIENT SATISFACTION SURVEY A.1.42.1 Eighty percent (80%) Clients Satisfaction Survey received with rating of satisfactory (3) and above (4,5)	4	4.4	4	4.1333	
7. MITHI Projects (LGU Information Management Program, AIDIS, EIS, LAN/WAN and IP Telephony Expansion, Office Productivity) A.7.1.1 Eighty percent (80%) within three (3) working days upon receipt of request or within agreed timeline on the last working day of each month timely provision of technical assistance within three (3) working A.7.1.2 () Internet leased line connection provided to the RO by end of each quarter A.7.1.3 () ICT repair and maintenance support provided to the RO	48.6 48.14 48.9	7. MITHI Projects (LGU Information Management Program, AIDIS, EIS, LAN/WAN and IP Telephony Expansion, Office Productivity) A.7.1.1 Eighty percent (80%) within three (3) working days upon receipt of request or within agreed timeline on the last working day of each month timely provision of technical assistance within three (3) working A.7.1.2 () Internet leased line connection provided to the RO by end of each quarter A.7.1.3 () ICT repair and maintenance support provided to the RO	4.3	4.2	4.4	4.3	

Support Function	7.2 MAINTENANCE OF THE LOCAL AREA NETWORK (LAN) AND WIDE AREA NETWORK (WAN) A.7.2.1 One (1) "target" Memo Brief for the downloading of funds to provide Internet allowance for Provinces/HUC/CHs/CMLGOOs prepared and submitted 3 working days upon the receipt of the Memorandum and approved after 2 revisions	48.14	7.2 MAINTENANCE OF THE LOCAL AREA NETWORK (LAN) AND WIDE AREA NETWORK (WAN) A.7.2.1 One (1) "target" Memo Brief for the downloading of funds to provide Internet allowance for Provinces/HUC/CHs/CMLGOOs prepared and submitted 3 working days upon the receipt of the Memorandum and approved after 2 revisions	5	4.3	4.3	4.5333	
	Sub-Rating						4.1983	
	Category Weighted Rating						3.3587	
	1.6 PROVISION OF LOCAL GOVERNANCE RESOURCE CENTER (LGRC) SERVICES C.1.6.1 One (1) "target" Social Media page/account maintained/updated	49.3	1.6 PROVISION OF LOCAL GOVERNANCE RESOURCE CENTER (LGRC) SERVICES C.1.6.1 One (1) "target" Social Media page/account maintained/updated	4.3	4.2	4.4	4.1667	
	1.24 ADHERENCE TO ADMINISTRATIVE REQUIREMENTS C.1.24.1 Six (6) Accomplished Daily Time Records with complete attachments, C.1.25.1 One (1) Attendance and Registration Sheets prepared 1 week before the activity	66.1	1.24 ADHERENCE TO ADMINISTRATIVE REQUIREMENTS C.1.24.1 Six (6) Accomplished Daily Time Records with complete attachments, C.1.25.1 One (1) Attendance and Registration Sheets prepared 1 week before the activity	4	4.1	4.4	4.1667	
	C.1.25.2 One (1) Activity designs prepared and submitted 30 days before the activity and approved after 2 revisions C.1.25.4 One (1) Terminal Report prepared and submitted 5 working days after the activity and approved/noted after 2 revisions C.1.25.8 One hundred percent (100%) "target" Assist the Division Chief in the implementation of PPAs in the division, monitoring compliance of the LGUs in all national and other government directives, and supervising the LGMED personnel. C.1.25.19 One (1) Certificate of Attendance/Participation/ Appreciation prepared 2 working days before the activity and approved after 2 revisions	C.55 C.56 C.57 C.58	C.1.25.2 One (1) Activity designs prepared and submitted 30 days before the activity and approved after 2 revisions C.1.25.4 One (1) Terminal Report prepared and submitted 5 working days after the activity and approved/noted after 2 revisions C.1.25.8 One hundred percent (100%) "target" Assist the Division Chief in the implementation of PPAs in the division, monitoring compliance of the LGUs in all national and other government directives, and supervising the LGMED personnel. C.1.25.19 One (1) Certificate of Attendance/Participation/ Appreciation prepared 2 working days before the activity and approved after 2 revisions	4.2	4	4.2	4.1333	
	5.1 QMS C.5.1.2 PSL/QME/CSS Monitoring Logsheet/PAR submitted to the Regional QMS Secretariat with complete attachments 10th working days of the ensuing month days of the ensuing month of applicability	68.3	5.1 QMS C.5.1.2 PSL/QME/CSS Monitoring Logsheet/PAR submitted to the Regional QMS Secretariat with complete attachments 10th working days of the ensuing month days of the ensuing month of applicability	4	4.4	4	4.3	
	90% of the Technical Assistance are provided within three (3) working days upon receipt of request or within the agreed timeline	62.1, 62.2, 62.3	90% of the Technical Assistance are provided within three (3) working days upon receipt of request or within the agreed timeline	4	4.4	4	4.1667	
	90% of the Technical Assistance provided have an overall quality rating of 4.0 and above.	62.1, 62.2, 62.3	90% of the Technical Assistance provided have an overall quality rating of 4.0 and above.	4.3	4.2	4.4	4.1333	

90% of the offices are conducted with preventive maintenance on/or before the set deadline per approved Computer Preventive Maintenance Schedule	62.4	90% of the offices are conducted with preventive maintenance on/or before the set deadline per approved Computer Preventive Maintenance Schedule	5	4.5	4.5	4.1333	
						Sub Rating	4.1714
						Category Weighted Rating	0.8343
						FINAL AVERAGE RATING	4.192952381
						ADJECTIVAL RATING	VERY SATISFACTORY
Rater comments on the Ratee for development purpose or rewards/promotion:							
<p>Takes action right away to any instructions needed for his tasks. Dependable on Networks Administration & Hardware-related support. Was able to complete our Network/Enhancement Plan for 2nd Sem even with my absence to field offices. Ready to render overtime on weekend when necessary especially during blackouts to shutdown/turn on our servers.</p>							
The above rating has been discussed with:							
Name and Signature Ratee: KHALIQ S. BERO		Name and Signature of Rater: Engr. ABELARDO LUIS D. DE ASIS		Final Rating By: ARNEL M. MORALES			
Position: Network Administrator		Position: RITO I		Position: REGIONAL DIRECTOR			
Date: 12/27/2022		Date:		Date:			
Note: Reference Code refers to the number corresponding to the Success Indicator in the DPCR of DC/CH/PM to which the IPCR success indicator contributes.							
LEGEND: Q1 - Quality E2 - Efficiency T3 - Timeliness Ave4 - Average							