

23 October 2025

Dr. Prose Ivy G. Yepes

University President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Mr. Reyamar C. Oria**

Principal
Visayas State University Laboratory High School (VSULHS)
Visca, Baybay City, Leyte

Dear Madam,

I am writing to express my interest in the Farm Worker II position at the VSULHS, as advertised on the VSU website. With solid experience in farming, including hands-on work in rice cultivation and vegetable farming, I am confident in my ability to contribute effectively to your team and support your farm's productivity and goals.

I am a graduate of Baybay National High School. I have also completed the program in Organic Vegetable Production, leading to Horticulture NC II. I am currently employed as a rice field laborer at the Department of Agronomy with a job order status. For more than ten (10) years of working as a rice field laborer, I have gained valuable experience in tasks such as land preparation, planting, irrigation, fertilizer application, pest control, and harvesting. I am also proficient in operating basic farm tools and machinery, ensuring that tasks are completed efficiently and safely.

Through years of farm work, I have developed a strong work ethic, a keen attention to detail, and the ability to work well both independently and as part of a team. I take pride in being reliable, physically fit, and capable of working long hours under various weather conditions. Moreover, I am eager to learn new farming techniques and adapt to modern agricultural practices that enhance productivity and sustainability.

I would be grateful for the opportunity to contribute to your farm operations and demonstrate my dedication and willingness to grow with your team. I am confident that, with proper training, I can become an asset to VSULHS.

Thank you very much for your time and consideration. I would welcome the opportunity to discuss my qualifications further in an interview at your most convenient time.

Respectfully yours,



Alemar N. Valenzona
Applicant