



# RHEYL MARK L. CABUQUING

## PERSONAL INFORMATION

- 📍 Address: Conalum, Inopacan, Leyte 6522
- ✉️ rheylmark@gmail.com  
r.cabuquing@vsu.edu.ph
- ☎️ 09602963565

## SKILLS

- Computer proficiency
- Oral and written communication skills
- Teamwork and collaboration
- Professionalism and strong work ethics
- Willingness to learn

## CHARACTER REFERENCE

Jebi Alfiller  
Food and Beverage Supervisor  
Plantation Bay Resort and Spa  
+639273655970

Ariel O. Nopal  
Senior High School Coordinator  
Inopacan National High School  
+639694044486

Chelyn G. Estillore  
OJT Coordinator  
Visayas State University  
+639993752310  
chelynestillore@vsu.edu.ph

## PERSONAL PROFILE

A dedicated professional with experience in guest services, and in the academe. Skilled in customer service and administrative support, I am organized, detail-oriented, and in constant pursuit of learning. Committed to delivering efficient, high-quality service.

## EDUCATIONAL HISTORY

### Southern Leyte State University

*Mater in Management | August 2025 - ongoing*

### Visayas State University

*Hospitality Management | August 2019 - August 2023*

- Studied the principles of hospitality operations management, focusing on the efficient coordination of services in the hospitality industry.

## WORK EXPERIENCE

### Visayas State University

- **Part-time Instructor | Department of Tourism Management**  
(January 2025 - May 2025)
- Facilitated discussions and activities that encourage critical thinking and a deeper understanding of tourism issues.
- Designed course syllabi and instructional materials that align with the hospitality curriculum standards and student learning objectives.
- Provided academic support and guidance to students, fostering a positive learning environment.
- Utilized various teaching methodologies to cater to different learning styles, enhancing student engagement and comprehension in hospitality topics.

### Plantation Bay Resort and Spa

- **Guest Services Officer | Food Attendant** (August 2023 - January 2025)
- Maintained an extensive knowledge of local attractions and events to provide guests with tailored recommendations and enhance their stay.
- Processed reservations and managed room assignments, utilizing property management systems to optimize occupancy and revenue.
- Facilitated communication between guests and hotel departments, ensuring timely resolution of any requests or issues that arose during their stay.