



April 13, 2021

DR. REMBERTO A. PATINDOL
Vice President for Administration and Finance
Chairman, NAPB
VSU, Baybay City, Leyte

THRU: MS. JENNIFER E. ANDO
NAPB Secretary

Dear Sir:

Have a nice day!

I have heard that the Accounting Office is open for a casual item for non-eligibility require. I had submitted my first application sometimes of 2016 and followed last September 2020 and I would like to apply again, hoping to be given a chance this time since, I will turn 60 years old this year. Please, allow me to consider as an applicant for a senior item either.

I am Susan Moreno Valencerina, married and residing from Zone I, Naga, Baybay City, Leyte. I graduated my Bachelor of Science in Commerce degree, major in Accounting at Southwestern University, Cebu City last October 1982. I took up basic computer "Power Pack 1.7" at System Technology Institute, Ormoc City last October 2001.

In 1985, I worked here in Accounting Office for more than a year under casual status. I resigned because I got married and transferred to Davao City. I also worked in a different private offices. I have been working also as an OFW in Saudi Arabia for 10 years. I decided to returned to the Philippines for good and re-applied back at Visayas State University last 2011 and I was accepted as Job Order status under Accounting Department for almost 10 years now.

Hoping for your affirmative response on my application and I am willing to attend for an interview at your convenient time.

Thank you and God Bless!

Sincerely yours,


SUSAN M. VALENCERINA