

## LETTER OF APPLICATION

4001, Caridad

Baybay City, Leyte

August 18, 2023

Dr. Shalom Grace C. Sugano

Department Head

VSU Integrated High School

Visca, Baybay City, Leyte

Good day!

I have seen your job posting that you are in need of a part-time instructor in Social Studies. I would like to be considered for the position.

I completed a Bachelor of Secondary Education major in Social Studies at Visayas State University - VSU Main Campus just recently on August 03, 2023 with Latin Honors ( Cum Laude ).

In the last year of my college, I was assigned to have my practice teaching in your institution, VSUIHS ( Visayas State University Integrated High School). My four months of internship in your school brought me much learning especially in giving instruction and supervision. The seasoned teachers in VSUIHS taught me how to professionally deal with various situations that have got something to do with school matters such as dealing with the gifted students as well as their parents and also working on school activities that involve the out of school community which trained me to be an efficient and effective teacher.

In the short period of my stay in VSUIHS, I was able to develop my communication skills and pedagogy and I believe that it help me be more prepared for a greater challenge which is to finally embrace the job of being a full-time instructor educator.

Given my ample time in college, I was able to develop my communication skills and my pedagogy and I believe that it helped me be more prepared for a greater challenge which is to finally embrace the job of being a full-time employee. I am confident that I am ready to work and I know that your reputed institution can give me an opportunity to continue to develop myself professionally.

I shall be very glad to come for an interview at your most convenient time. Thank you for considering my application.

Sincerely yours,

GELLA MAE M. ABELARDO