

June 7, 2023

MARIA VANESSA E. GABUNADA

Department Head

Department of Liberal Arts & Behavioral Sciences

Visayas State University

Visca, Baybay City, Leyte

Madam,

Good day!

I have learned that you are in need of a part-time instructor in your department, and I would like to be considered for the position.

I am Karizza A. Malazarte, 24 years old. I graduated with a Bachelor of Secondary Education degree, majoring in English at Palompon Institute of Technology. I am currently pursuing my master's degree at the same institution, having completed 36 units. I also passed my Licensure Examination for Teachers in 2019.

During my tenure as a part of your faculty for five semesters, I had the privilege of handling a diverse range of courses. These included Humn 11, Litr 3, Litr 135, ScSc 16, Humn 13, and Comm 11. Throughout my teaching experience, I employed a wide array of effective teaching techniques and strategies, tailored to meet the specific needs and learning styles of my students. This approach allowed me to foster an engaging and inclusive learning environment, promoting both personal and academic growth among my students.

I am self-motivated, patient, and able to work under pressure. My credentials and educational background give me confidence that I am qualified to be a valuable addition to your teaching force. I believe that my qualifications will meet your standards and expectations.

Thank you for considering my application. I am available for an interview at your convenience. I look forward to the opportunity to contribute to the success of your department.

Respectfully yours,


KARIZZA A. MALAZARTE

Applicant