



# Manuel, Jr J. De Guzman

## Profile

I am MANUEL, JR. J. DE GUZMAN, 23 years old. A graduate of Bachelor of Science in Agriculture Major in Crop Protection: Plant Pathology Option at Central Mindanao University, Musuan, Maramag, Bukidnon in 2019 and became a Licensed Agriculturist in the same year.

I am industrious, trustworthy, flexible, family-oriented, well-disciplined, self-driven and spiritually-upright. I am open minded and willing to be trained for my improvements.

## Employment History

### Technical Staff at Office of the Provincial Agriculturist

February 2020 — April 2022

Assist in the overall implementation of Projects, Plans, and Activities.

Assist assigned Project Coordinators in the fulfillment of Projects, and Activities.

Prepares Report and other related tasks duly assigned from time to time.

### Project Assistant at Department of Science and Technology, San Jose

April 2022 — 2022

1. Coordinate/Assist in the overall implementation, assessment, monitoring, and evaluation of the projects.
2. Go on field work/official travel for project activities.
3. Perform tasks related to the preparation of project proposals, activity or training proposals.
4. Maintain Project Data Base and records and assist in expanding the organization data base by encoding technologies and S&T Intervention.
5. Coordinate with Resource Persons and identified participants for the technology training to be conducted.
6. Facilitate in the conduct of technology training and preparation of post-activity reports.
7. Perform other functions.

## Education

### BS - AGRICULTURE MAJOR IN CROP PROTECTION PLANT PATHOLOGY OPTION, CENTRAL MINDANAO UNIVERSITY, Maramag

June 2015 — June 2019

## Details

San Jose

Philippines

0951-375-0547

[deguzmanm67@gmail.com](mailto:deguzmanm67@gmail.com)

## Skills

Adaptability

Microsoft Office

Good time management

Good Communication

Attention to Detail

Good team player

## Hobbies

Playing Volleyball

Vlogging