

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DALUPAN		
FIRST NAME	ANDREBE HARMONY	NAME EXTENSION (JR., SR)	
MIDDLE NAME	DE LEON		
3. DATE OF BIRTH (mm/dd/yyyy)	02/25/1992	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input checked="" type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CALBAYOG CITY, WESTERN SAMAR	If holder of dual citizenship, please indicate the details.	Please indicate country:
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Block 10, Lot 11 House/Block/Lot No. Street JICA Lao Subdivision/Village: Barangay Ormoc City Leyte City/Municipality Province
7. HEIGHT (m)	1.72 m	ZIP CODE	6541
8. WEIGHT (kg)	67 kg		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	Borja's Apartment St. Augustine House/Block/Lot No. Street
10. GSIS ID NO.	N/A		Subdivision/Village: Barangay Tagapul-an Samar City/Municipality Province
11. PAG-IBIG ID NO.	121267997199	ZIP CODE	7316
12. PHILHEALTH NO.	010265760274		
13. SSS NO.	3491819302	19. TELEPHONE NO.	N/A
14. TIN NO.	407-651-423-00000	20. MOBILE NO.	09365350291
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	harvey.beat@gmail.com

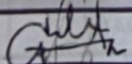
II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	DALUPAN		N/A	N/A
FIRST NAME	FIDEL	JR	N/A	N/A
MIDDLE NAME	TIBALLA		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	DE LEON		N/A	N/A
FIRST NAME	ESTER		N/A	N/A
MIDDLE NAME	ANIBAN		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CALBAYOG PILOT CENTRAL SCHOOL	Primary and Intermediate	1998	2004	Graduate	2004	N/A
SECONDARY	TAÑONG HIGH SCHOOL	Secondary/High school	2004	2008	Graduate	2008	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	Bachelor of Science in Agriculture Major in Agronomy	2012	2022	Graduate	2022	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A


(Continue on separate sheet if necessary)

SIGNATURE		DATE	SEPTEMBER 01 2025
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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28.	INCLUSIVE DATES (mm/dd/yyyy)	POSITION TITLE	DEPARTMENT / AGENCY / OFFICE / COMPANY	MONTHLY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP	STATUS OF	GOVT SERVICE
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(Continue on separate sheet if necessary)			
SIGNATURE		DATE	SEPTEMBER 01 2025

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29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Agronomy Majors Association	8 08 2016	05 25 2017	40.0	President
	College of Agriculture and Food Science	08 14 2017	05 23 2018	40.0	Vice President
	Student Supreme Council	08 14 2017	05 23 2018	40.0	Board Member
	Citizens' Formation for Responsible Development	8 01 2018	01 20 2020	1000.0	Formator
	-nothing follows-				

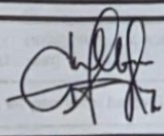
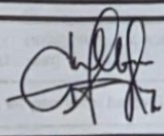
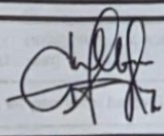



VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED	
1. Name of the Training Program	
2. Duration of the Training Program	
3. Location of the Training Program	
4. Name of the Training Provider	
5. Description of the Training Program	
6. Date of Completion	
7. Training Program Attended	
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99. Training Program Attended	
100. Training Program Attended	

(Continue on separate sheet if necessary)

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Intermediate Level Website Programming	Credited in my entry for employment	Freelance
Computer software repair works	Credited in my entry for employment	Freelance
Photoshop editing	Gained contract with cash value	Freelance
Animal Husbandry	On-line buy and sell membership	Calbayog Pet Lovers
	--nothing follows--	

SIGNATURE		DATE	SEPTEMBER 01 2025
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SEPTMBER 01 2025

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: 1. Finished contract due to pandemic; 2) Resignation												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country):												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No:												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table border="1"><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Cendy Gerome Advincula</td><td>Tabontabon, Leyte</td><td>9063993608</td></tr><tr><td>Maricris C. Payod</td><td>Ormoc City</td><td>9485695715</td></tr><tr><td>Wilma P. Taneo</td><td>Ormoc City</td><td>9217896652</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Cendy Gerome Advincula	Tabontabon, Leyte	9063993608	Maricris C. Payod	Ormoc City	9485695715	Wilma P. Taneo	Ormoc City	9217896652
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table border="1"><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: Passport</td></tr><tr><td>ID/License/Passport No.: P8114224A</td></tr><tr><td>Date/Place of Issuance: 07/18/2018 / DFA TACLOBAN</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: Passport	ID/License/Passport No.: P8114224A	Date/Place of Issuance: 07/18/2018 / DFA TACLOBAN	<table border="1"><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>09-01-2025</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	09-01-2025	Date Accomplished				
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SUBSCRIBED AND SWORN to before me this 02 SEP 2025 , affiant exhibiting his/her validly issued government ID as indicated above.													
Doc. No. 68 Page No. 15 Book No. 6 Series of 205	<table border="1"><tr><td>ATTY. JOSE BENJAMIN R. TERRE Notary Public for the City of Ormoc Municipality of Kananga, Matag-ob Barangay and Isabel, Leyte Person Administering Oath Notarial Commission No. ORM-24-12-029-NQ Valid Until December 31, 2026 Roll No. 42646 PTR No. 8342250/01-02-2025 IBP-Leyte Chapter No. 013428/03-4-2024 MCLE Compliance No. VII-00C3579 Office Address: Unit 9, 2nd Floor, UN Building War Veterans Bldg. Brgy. Alegria, Ormoc City, Leyte</td></tr></table>	ATTY. JOSE BENJAMIN R. TERRE Notary Public for the City of Ormoc Municipality of Kananga, Matag-ob Barangay and Isabel, Leyte Person Administering Oath Notarial Commission No. ORM-24-12-029-NQ Valid Until December 31, 2026 Roll No. 42646 PTR No. 8342250/01-02-2025 IBP-Leyte Chapter No. 013428/03-4-2024 MCLE Compliance No. VII-00C3579 Office Address: Unit 9, 2nd Floor, UN Building War Veterans Bldg. Brgy. Alegria, Ormoc City, Leyte											
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Duration: Start date: February 10, 2020 – Finish date: November 29, 2020

- Position: Advance Technical Representative
- Name of Office/Unit: Technical Support Unit
- Immediate Supervisor: Mrs/Ms Joenelyn Lavapie
- Name of Agency/Organization and Location: BPO/Teleperformance – SM Masinag, Antipolo City, Rizal.

- List of Accomplishments and Contributions (if any)
 - Able to resolve 25 calls involving 25 customers with issues on the introductory use of mobile phones and restorations of communication gadgets.
- Summary of Actual Duties
 - Provide technical guidance on the utility and navigation of digital gadgets and communication tools.

• Duration: Start date: October 29, 2018 – Finish date: January 20, 2020

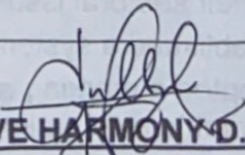
- Position: Formator
- Name of Office/Unit: Community Affairs Office
- Immediate Supervisor: Hon. Mayor Vicente M. Limpiado, Jr.
- Name of Agency/Organization and Location: C-4RD Project Management Consultancy – Tagapul-an, Samar.

- List of Accomplishments and Contributions (if any)
 - Facilitated the Accreditation of **Economic Forces for the Progress of Tagapul-an** with the Sangguniang Bayan as a sectoral organization.
 - Took charge in the formation of the economic forces (to include the farming and fishing sectors) at the barangay level in Tagapul-an.
 - Conducted series of consultations and planning with the farmers and fisher-folks relative to their sectoral issues and concerns.
 - Established a system of managing organizational records: its retention and storage.
 - Adopted a marking and identification system for security prioritization in case of inevitable evacuation during disasters and/or calamities.
- Summary of Actual Duties
 - Organizational formation of the following sectors: Civil defense, economic forces, Women, youth, and Senior citizens.

• Duration: Start date: April 17 2023 – Finish date: February 29 2024

- Position: Agriculture Technologist
- Name of Office/Unit: Municipal Agriculture Office

<ul style="list-style-type: none">• Immediate Supervisor: Rogelio R. Leyte• Name of Agency/Organization and Location: LGU of Tagapul-an, Tagapul-an, Samar.• List of Accomplishments and Contributions (if any)<ul style="list-style-type: none">○ Able to conduct and accomplish Demo Farm for Organic Agriculture in Patag, Brgy. Sugod, Tagapul-an, Samar.○ Able to contribute local agricultural products for Samar day, held in Catbalogan City, Samar.○ Being part of the implementation of DA's program to local communities.○ Able to conduct SAAD seminar to local beneficiaries.• Summary of Actual Duties<ul style="list-style-type: none">○ Applying suitable agricultural technologies to local areas and implementor of DA's projects and programs.
<ul style="list-style-type: none">• Duration: Start date: May 02 2024 – Finish date: April 04 2025• Position: Admin staff• Name of Office/Unit: Admin Office• Immediate Supervisor: Mr. Rolito C Orevillo <p>Name of Agency/Organization and Location: Roancy Marketing, P.M. Stall #13, Drygoods Section, Brgy. South, Ormoc City, Leyte</p> <ul style="list-style-type: none">• List of Accomplishments and Contributions (if any)<ul style="list-style-type: none">○ Able to secure necessary documents for public bidding/procurement.○ Entered public procurement and selected as bidder for the local government of Albuer, Leyte; Alburquerque, Bohol, and Matag-ob, Leyte○ Participated in the program of the Department of Agriculture "Interventions Management Platform".• Summary of Actual Duties<ul style="list-style-type: none">○ Handling office communication like phone calls, email, chats.○ Organizing schedules for meetings and appointments.○ Managing office logistics such as supplies and equipments○ Maintaining digital and physical records○ Preparing reports and documents


ANDREBVE HARMONY D. DALUPAN
(Signature over Printed Name of
Employee/Applicant)

Date: September 1, 2025