PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

2. PRINAME ALBERA NONE ESTITUSCORE, SR) NONE EST	READ THE ATTACHED GUIDE TO FILE Print legibly. Tick appropriate boxes () a	LLING OUT THE P	ERSONAL DATA SHEET (et if necessary. Indicate N/A if	(PDS) BEFORE ACCOMPLISE f not applicable. DO NOT ABBRE	HING THE PDS I	FORM.	1. CS ID No	e Exam lot Ag		For CSC use only	
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6 OK STATUS	5. SEX	☐ Male	☑ Female	please indicate the	details.				•		
CHECKET PANSASSIAN 152 P	6 CIVIL STATUS	☑ Single	☐ Married	17. RESIDENTIAL ADDRESS							
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2. POWER'S SURFINAME	15. AGENCY EMPLOYEE NO.			21. E-MAIL ADDRESS (if any)		almeracirculado97@gmail.com					
FRIST NAME MOCIE	II. FAMILY BACKGROUND										
MODULE NAME DUCAPTION EMPLOYERBUSINESS NAME BUSINESS ADDRESS TELEPHONE NO M. FATHER'S SURMANE GEORGE MALE DITENSION (AS, SR) FIRST MAME MODULE NAME SABADO DABALOS FIRST MAME MODULE NAME DABALOS FIRST NAME MODULE NAME DABALOS FIRST NAME MODULE NAME DABALOS FIRST NAME MODULE NAME LEVEL NAME OF SCHOOL (White is Ma) BASIC EDUCATIONAL EAGKGROUND ELEVEL NAME OF SCHOOL (White is Ma) PANGASUGAN ELEM. SCHOOL BASIC EDUCATIONAL EAGKGROUND SECONDARY BAYBAY NATIONAL HIGH SCHOOL SECONDARY BAYBAY NATIONAL HIGH SCHOOL SECONDARY BAYBAY NATIONAL HIGH SCHOOL COLLEGE VISAYAS STATE UNIVERSITY - MAIN CAMPUS BS IN AGRICULTURE major in HORTICULTURE 2015 2019 CICHEROLOGIC CONTROLL ACADEM A	22. SPOUSE'S SURNAME	N/A		Thank Charleson (in the	23. NAME of CHIL				(mm/dd/yyyy)		
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27. CARE	ER SERVICE/ RA 10	80 (BOARD/ BAR) UNDER	RATING	ATING DATE OF				LICENSE (if a	
BA	SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE		(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMI	NATION / CONFERM	MENT	NUMBER	Date of Validity
Licensure Exam for Agriculture (LEA)			75.00%	Nov. 22-24, 2022	TACL	OBAN CITY	PER TUG DE	0040019	23/03/202
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V. WORK E	XPERIENCE		(Continue on separate sh	eet if necessary)				
(Include priv			NATIONAL PROPERTY.		l be indicated in the atta	ched Work Exp	SALARY/ JOB/ PAY		GOVT
	m/dd/yyyy)	POSITION TIT (Write in full/Do not a			ENCY / OFFICE / COMPĀNY //Do not abbreviate)	MONTHLY SALARY	GRADE (if applicable)& STEP (Format *00-0*)/ INCREMENT	STATUS OF APPOINTMENT	SERVICE (Y/N)
Jan. 2024	Present	Admin Ass	t II		PAF - MIS	20, 138.00/mo		Job Order	Yes
Sept. 7, 2020	Sept. 30, 2023	Admin. Aide III (Cler	k) / AdDRC		the Vice President for and Finance (OVPAF)	603.00/day	Lanconspacing	Job Order	Yes
July. 2018	Present	SK Counci	or	Pangasugan	Baybay City, Leyte	Allowance-1,800 every 6 month	1-102000-30	Temporary	Yes
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				Continue on separate sh	eet if necessary)				
SIGN	ATURE		delate		DATE		12/14/20	24	

VI. V	OLUNTARY WORK OR INVOLVEMENT IN	CIVIC / NON-GOVERNMENT / F	PEOPLE / VOL	UNTARY OR	GANIZAT	TION/S	
29.	NAME & ADDRESS OF OR (Write in full)	GANIZATION		/E DATES d/yyyy) To	NUMBER OF HOURS	Domesty (85)	POSITION / NATURE OF WORK
NONE	ON E	29V []		Ensployens	- Carso	Government Unit	e within the fourth degree (for Local
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		their Pried					
		Status of Casaly:					
V/II /	EARNING AND DEVELOPMENT (L&D) IN		ue on separate sh	NAME AND ADDRESS OF TAXABLE PARTY.			
VIII. L	EARNING AND DEVELOPMENT (EGD) IN	TERVENTIONS/TRAINING PRO		DATES OF			
30.	TITLE OF LEARNING AND DEVELOPMENT INTER (Write in full)		ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS		CONDUCTED/ SPONSORED BY (Write in full)
		Station of YEC, give notal	From	То	Date (di)	Tournounctoy	ir san ent mari beggenb "Inemerdes
Root-(Cause Analysis Training Workshop	ar D have	11/13/2024	11/13/2024	8 hrs	Technical	VSU
	policy to Practice: EODB, DPA of 2012, and Pl rsity (VSU) Personnel	A Reoreintation for Visayas State	07/29/2024	07/29/2024	8 hrs	Technical	VSU
Semina	ar Workshop on Basic Records and Archives Manag	gement (BRAM)	07/30/2024	07/31/2024	16 hrs	Managerial	VSU
	Shaping Culture: Embracing Values for Product	ive Workplace Performance	05/15/2024	05/15/2024	8 hrs	Technical	really a finite part has VSU
Sparkli	ng Spaces: Mastering the Art of Housekeeping (Ba	tch 1)	03/26/2024	03/26/2024	8 hrs	Technical	VSU
Jnlock	ing Excellence: The 5S Revolution for Clerks and H	leads at VSU	11/29/2023	11/29/2023	anogli (i	Technical	VSU
DOST	- STII webinar on the "Basics of Records Managem	ent and Records Control*	27/01/2021	27/01/2021	4 hrs	Managerial	DOST-STII via Zoom
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			ue on separate sh	eet if necessary)	361.001	AVE ELLIEN	THE RESIDENCE STREET
VIII.	OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-AC	CADEMIC DISTING (Write in		TION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Driving Skills				1 -}-	economical	FLEASE INDIVIDATE ID Nombey and Date of
	Computer Literate (MS Word, Excel, Powerpoint)	2440			T		ements showed of bloods transfersor
	Agricultural Skills	feed oil eases o	od manga.				CHOPWELLER CONTROL CON
Self-d	lirected (able to complete task with limited supervision)	lassin.	Oate An			erfect	May Agelera - 2013
	Hardworking (willing to be trained)	because vibiling brainer validity susceed o	As .			before me this	HUBBORIBED AND SWORN I
	Former Varsity in Badminton						
		(Continu	ue on separate sh	eet if necessary)			
	SIGNATURE	delate	erson Adorin			DATE	12/14/2024

24 4 - 1-1 41	a an analysis and the same at the			
34 Are you related by consanguinity or affinity to the appointing				
chief of bureau or office or to the person who has immedial Bureau or Department where you will be apppointed,	e supervision over you in the Office,	AND		
a. within the third degree?		D.VEC DI NO		
	67 1991	YES NO		
b. within the fourth degree (for Local Government Unit - Ca	reer Employees)?	☐ YES ☑ NO		
		If YES, give details:		
35. a. Have you ever been found guilty of any administrative of	fanca?			
35. a. Have you ever been found guilty of any administrative of	161136 :	☐ YES ☑ NO		
		If YES, give details:		
b. Have you been criminally charged before any court?		☐ YES ☑ NO		
		If YES, give details:		
		Date Filed:		
		Status of Case/s:		
36. Have you ever been convicted of any crime or violation of a	any law, decree, ordinance or regulation	☐ YES ☑ NO		
by any court or tribunal?		If YES, give details:		
37. Have you ever been separated from the service in any of the		☑ YES □ NO	LWO. EAVY	
retirement, dropped from the rolls, dismissal, termination, e	and of term, finished contract or phased	If YES, give details:		
out (abolition) in the public or private sector?	a Laborator Laborator	resignation		
38. a. Have you ever been a candidate in a national or local ele	ection held within the last year (except	☐ YES ☑ NO	INTERNATIONAL SERVICES	
Barangay election)?	S MICHELL ADDRESS MICE AN	If YES, give details:	terf of col	
b. Have you resigned from the government service during t	he three (3)-month period before the last	☐ YES ☑ NO		
election to promote/actively campaign for a national or loca		If YES, give details:		
39. Have you acquired the status of an immigrant or permanen	t resident of another country?	de principal de la company de	Shaping Cu	
39. Trave you dequired the diated of all filling art of permanen	in route of another country.	YES Give details (country):		
		If YES, give details (country):		
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma				
7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972)	i, please answer the following items.	or the Sunsay of Records Managarded and Records Sunface		
a. Are you a member of any indigenous group?		☐ YES ☑ NO		
A		If YES, please specify:		
Are you a person with disability?		☐ YES ☑ NO If YES, please specify ID No:		
c. Are you a solo parent?				
Ale you a solo paletit!		☐ YES ☑ NO If YES, please specify ID No:		
41. REFERENCES (Person not related by consanguinity or affinity to applicant	ut /appointee)			
NAME	ADDRESS	TEL. NO.		
Dr. Zenaida Gonzaga -VSU Professor, Dept of Horticulture	VSU, ViSCA Baybay City, Leyte	(053) 563 - 7739		
Dr. Dennis P. Peque - VSU Professor, Dept of Forestry	VSU, ViSCA Baybay City, Leyte	(053) 563 - 7552		
Hon. Dexter S. Magan - Brgy. Captain	Pangasugan, Baybay City, Leyte	9053804045		
42. I declare under oath that I have personally accomplishe	d this Personal Data Sheet which is a	rue, correct and		
complete statement pursuant to the provisions of pertin				
Philippines. I authorize the agency head/authorized repr				
I agree that any misrepresentation made in this do	cument and its attachments shall cau	se the filing of PHOTO		
administrative/criminal case/s against me.				
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		2-1000-100 8 UVS JM	OF WA	
PLEASE INDICATE ID Number and Date of Issuance	1	Comment of the Commen	6	
Government Issued ID: Driver's License	the			
ID/License/Passport No.: H12-19-001843				
	Signature (Sign inside the I		ing/A	
Date/Place of Issuance: LTO - Baybay City, Leyte	Date Accomplished	Right Thumbmark	ade table	
SUBSCRIBED AND SWORN to before me this	, affiant exhibiti	ng his/her validly issued government ID as indicated above.	priblimwib rat	
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	epsystem in her states to subject			
DATE (SUB-) SUB-	Person Administering Oa	ath. 39.UT MOVE		