

# KIM BRIAN M. LINA

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📍 Santa Margarita, Hilongos, Leyte

January 30, 2023

Kim Brian Lina  
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Department of Liberal Arts and Behavioral Sciences  
Visca, Baybay City, Leyte

Dear Ma'am/Sir,

I am interested in reapplying for a Part-time Instructor position in the department. As an education graduate major in Social Studies with four months of teaching experience, I believe that I am fitting for this teaching position.

I have read the job description, and the skills, qualities and experiences I possess that are a match for the job, include;

- ✓ Knowledgeable of the use of microsoft application (MS Word, PowerPoint, Excel)
- ✓ Flexible, Adaptive and Self Motivated
- ✓ Designed lesson plans and instruction materials  
and conducted online and face to face classes

I would love to continue working in the department because I want to further enhance the sets of knowledge and skills I have. I believe I can contribute in the institution with the quality of service I can offer. Teaching is my passion and aspiration in life and I wanted to continue doing so for myself and also for the department. Within the few months of working here, I did not only improve but also adapted on the working environment which makes it easier to perform with excellence.

I would appreciate the opportunity to discuss my qualification in detail in person at your earliest convenience.

Sincerely,

Kim Brian M. Lina

