

PERSONAL DATA SHEET


WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

PERSONAL INFORMATION							
2. SURNAME	Valida						
FIRST NAME	Alma					NAME EXTENSION (JR., SR)	
MIDDLE NAME	Daria					N/A	
3. DATE OF BIRTH (mm/dd/yyyy)	07/13/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:				
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizenship, please indicate the details.	Philippines				
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female						
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A Zone 1 House/Block/Lot No. Street N/A Guadalupe Subdivision/Village Barangay Baybay Leyte City/Municipality Province				
7. HEIGHT (m)	1.60	ZIP CODE	6521				
8. WEIGHT (kg)	46	18. PERMANENT ADDRESS	N/A Zone 1 House/Block/Lot No. Street N/A Guadalupe Subdivision/Village Barangay Baybay Leyte City/Municipality Province				
9. BLOOD TYPE	B+	ZIP CODE	6521				
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	(53) 563 - 1195				
11. PAG-IBIG ID NO.	N/A	20. MOBILE NO.	0968 657 7302				
12. PHILHEALTH NO.	13-250354406-0	21. E-MAIL ADDRESS (if any)	almavalida13@gmail.com				
13. SSS NO.	N/A						
14. TIN NO.	N/A						
15. AGENCY EMPLOYEE NO.	N/A						
FAMILY BACKGROUND							
22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)			DATE OF BIRTH (mm/dd/yyyy)	
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A			N/A	
MIDDLE NAME	N/A						
OCCUPATION	N/A						
EMPLOYER/BUSINESS NAME	N/A						
BUSINESS ADDRESS	N/A						
TELEPHONE NO.	N/A						
24. FATHER'S SURNAME	Valida						
FIRST NAME	Alberto	NAME EXTENSION (JR., SR)	N/A				
MIDDLE NAME	Ferrer						
25. MOTHER'S MAIDEN NAME							
SURNAME	Daria						
FIRST NAME	Gina						
MIDDLE NAME	Esquibel						
(Continue on separate sheet if necessary)							
EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA Foundation Elementary School	Primary Education	2006	2012		2012	with Honors
SECONDARY	Visayas State University Senior High School	Senior High School	2012	2018		2018	
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	Visayas State University	BS Environmental Science	2018	2022		2022	Magna Cum Laude
GRADUATE STUDIES	N/A						
(Continue on separate sheet if necessary)							
SIGNATURE				DATE		12/02/2022	

[illegible]

[illegible]

SIGNATURE	<i>AD Valdez</i>	DATE	12/02/2022
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TRAINING AND DEVELOPMENT/LAD INTERVENTIONS/TRAINING PROGRAMS ATTENDED	
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For more information, visit www.pearsoncmg.com

[illegible]

SIGNATURE	<i>M Valido</i>	DATE	12/02/2022
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <hr/> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>														
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>														
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>														
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Jimmy O. Pogosa</td> <td>Visayas State University, Baybay City, Leyte</td> <td>(53) 563 - 7497/ (53) 563 - 7726</td> </tr> <tr> <td>Marlito M. Bande</td> <td>Visayas State University, Baybay City, Leyte</td> <td>(53) 563 - 7497/ (53) 563 - 7726</td> </tr> <tr> <td>Eliza D. Espinosa</td> <td>Visayas State University, Baybay City, Leyte</td> <td>(53) 563 - 7497/ (53) 563 - 7726</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Jimmy O. Pogosa	Visayas State University, Baybay City, Leyte	(53) 563 - 7497/ (53) 563 - 7726	Marlito M. Bande	Visayas State University, Baybay City, Leyte	(53) 563 - 7497/ (53) 563 - 7726	Eliza D. Espinosa	Visayas State University, Baybay City, Leyte	(53) 563 - 7497/ (53) 563 - 7726		
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>															
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 200px; height: 50px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>															