



## Clent Argie Ampado

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### PERSONAL INFORMATION

#### Objective

A dedicated and passionate educator fostering a positive and inclusive learning environment seeking an administrative position. Committed to leverage strong communication skills, educational background, and proficiency in office management to support the efficiency and effectiveness of administrative operations.



### WORK EXPERIENCE

2018 Dec  
2018 Jan

#### **Bato Institute of Science and Technology**

Position: Immersion Worker  
Specialization: Student-Teacher  
Industry: Education

Observe and teach young learners.  
Create lesson plans and instructional materials  
Organize all the documents in the classroom.

2023 Mar to  
2023 Apr

#### **Baybay City National Night High School**

Position: Student-Teacher  
Specialization: Araling Panlipunan  
Industry: Education

Observe classroom instruction and discussions.  
Assist teacher in creating instructional materials.  
Check and record students' scores on quizzes.  
Assist teacher on school forms.

2023 Sept to  
2023 Nov

#### **Baybay National High School**

Position: Pre-Service Teacher  
Specialization: Araling Panlipunan and Edukasyon sa Pagpapakatao  
Industry: Education

Facilitate teaching and learning of Grade 10 students.  
Communicate effectively in group and individual settings  
Develop and implement problem-solving strategies  
Manage tasks and classroom activities efficiently  
Organize portfolio day and PTA Meeting for Grade 10.  
Creates lesson plans and school forms.  
Utilize MS Word, Excel and PowerPoint for lesson planning, discussion and administration.  
Design the classroom bulletin boards.





## EDUCATION

2018 Mar	<b>Waterloo National High School</b> High School Diploma
2020 Mar	<b>Bato Institute of Science and Technology</b> Academic Track: Humanities and Social Sciences (HUMSS) Senior High School Diploma
2024 Aug	<b>Visayas State University</b> Secondary Education majoring Social Studies Bachelor's/College Degree



## CERTIFICATIONS

Date	Certificate
2022	Certificate of Participation on the United Nation's Month
2023	Certificate of Participation on Learning Action Cell Test Item Construction and Table of Specification
2023	Certificate of Appreciation to the service during Pre-Service Teaching
2023	Certificate of Internship Completion
2023	Certificate of Participation on Jose Rizal Online Lecture



## SEMINARS & WORKSHOPS ATTENDED

Date Attended	Seminar
2023	Pre-deployment Orientation
2023	Learning Action Cell on Test Item Construction and Table of Specification
2024	National Webinar on Life and Works of Jose Rizal
2024	PAFTE-8 Regional Pre-Service Teachers' Congress



## ACHIEVEMENTS

- With Honor (Junior High School)
- With Honor (Senior High School)
- Interact Society First Year Representative (2020-2021)
- Interact Society Second Year Representative (2021-2022)
- University Student Election Board Chairman (2021-2023)
- Coconut Dormitory Internal Vice President (2023-2024)



- United Lower Campus Faction President
- Academic Scholar (Second year First Semester)
- Academic Scholar (Third year First Semester)
- College Scholar (Third year Second Semester to Fourth Year)
- College Honor (2023-2024)
- Cum Laude (2023-2024)



## SKILLS

- Excellent Written and Verbal Communication Skills
- Strong Classroom Management Skills
- Subject Matter Expertise and Effective Lesson Planning
- Computer and Media Information Literate (Proficient with Microsoft Word, PowerPoint, Excel)
- High Time Management and Interpersonal Skills
- Strong Work Ethics and Flexible
- High Leadership and Cooperative Skills



## REFERENCES

**Edna B. Ramirez**

Baybay National High School Cooperating Teacher

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09854573160