

ADELA ROSA ALBESA DE LA ROSA

Brgy. Conalum, Inopacan, Leyte

adengdelarosa29@gmail.com

09639647629



PERSONAL INFORMATION

Birth date : March 9, 1992
Age : 33
Sex : Female
Status : Single
Citizenship : Filipino
Religion : Roman Catholic

EDUCATIONAL BACKGROUND

Tertiary : The College of Maasin
Maasin, Southern, Leyte
2015
Visayas State University
Baybay, Leyte
2016
Secondary : Bontoc National High School
Hindang, Leyte
2009
Primary : Conalum Elementary School
Inopacan, Leyte
2005

SKILLS

- Communications Skills
- Computer Skills
- Organizational Skills
- Interpersonal Skills
- Financial Management Skills

SEMINARS ATTENDED

Francis J. Kong's Seminar on Managing Perspectives for Success
Convention Center, Visayas State University, Visca, Baybay City, Leyte
March 4, 2011

The Young Economists Convention
University of San Carlos, Cebu, City, Philippines
February 6, 2013

IP Address, Routing and Internet Connectivity
Sugbahan Restaurant, A.S. Fortuna, Mandaue City, Cebu
February 8, 2014

Eastern Visayas ICT Expo 2014
Saint Paul School of Business and Law Auditorium, Palo, Leyte
August 29, 2014

SCRUM Project Management Seminar
The College of Maasin, Info Tech Department, Southern Leyte
January 29, 2015

Simplified Business Registration Seminar
Evacuation Center, Inopacan, Leyte
October 14, 2022

Briefing on the Ease of Paying Taxes Act (R.A No. 11976)
3rd Floor Function Hall, Hilongos Municipal Building
June 13, 2024

Briefing on 2024 Annual Income Tax Return Filing and Payment and
other Tax Updates Attended by Bookkeepers and Tax Practitioners of
Inopacan, Leyte
Municipal Function Hall, Inopacan, Leyte
April 03, 2025

CHARACTER REFERENCE

Mark P. Tidoy
Inopacan Branch Manager
Eight Under Par (Pawnshop Operator) Inc.
09639648902

Heyliene E. Casinillo
Revenue Collection Officer III
BIR- Hilongos & Matalom
09234113159/09156500017

Loven P. Dugang
Revenue Collection Officer I
BIR- Hindang & Inopacan
09500383355

JOB EXPERIENCE

Eight Under Par (Pawnshop Operator) Inc.

Hindang Branch, Hindang Leyte

Pawnshop Teller

July 2016 - March 2018

Local Government Unit

Municipality of Inopacan, Inopacan, Leyte

Job Order Worker-BIR Office

July 2019- June 2025