

January 5, 2021

Good day!


I would like to introduce myself to you as I believe I have the skills, qualifications and experience necessary to make a significant contribution to your organization. I am a graduate of Visayas State University and hold a Bachelor's degree in Agricultural Engineering. As part of my undergraduate degree, I undertook a 2 months on-the-job training at the Maintenance Department of DBSN Farms Agriventures Corporation.

I also worked as Registration Officer I at Philippine Identification Systems (Philsys), which I believe improved my skills and knowledge in communication and in performing the task assigned to me.

I believe that my academic qualifications along with the exposure to a fast-paced and dynamic organization, and the ability to work well as part of a large team have provided me with skills and experience required in your office.

I am hoping for your favourable action on this application. Thank you very much.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michelle Dulos', with a stylized flourish at the end.

MICHELLE DULOSA

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