

August 9, 2021

**ANALYN M. MAZO**

Department Head  
Department of Biological Sciences  
Visayas State University  
Visca, Baybay City, Leyte

Ma'am:

Greetings!

I am Amparo Christine A. Mejica, 23 years old, wishes to apply for biological science faculty position (part-time) at your office or any position that fits my qualifications.

I am a graduate of Bachelor of Secondary Education major in Biological Sciences at Leyte Normal University-Tacloban. I passed the Licensure Examination for Teachers last September 2019 and currently looking for a position that fits my qualification and eligibility.

Despite of having no teaching experience, I am very eager and willing to impart the knowledge and skills that I have acquired during the years of my study for the students welfare and development. I consider it an honor and privilege to contribute the best of my ability in realizing the school's vision of producing excellent students and graduates.

Hereto attached my transcript of records, PRC license ID, and resume for your reference. For your further evaluation I can be reached anytime by mobile phone no. 09359450702 or via email [mejicaamparochristine@gmail.com](mailto:mejicaamparochristine@gmail.com) in your most convenient time.

I fervently hope and pray that my application will merit your favorable consideration.

Thank you and more power.

Very truly yours,

  
**AMPARO CHRISTINE A. MEJICA**  
Applicant