

CS Form No. 212  
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MADRAZO		
FIRST NAME	ANNALYN		NAME EXTENSION (JR, SR)
MIDDLE NAME	ALMADIN		
3. DATE OF BIRTH (mm/dd/yyyy)	JANUARY 25, 2001	16. CITIZENSHIP	Filipino Dual Citizenship by birth by natural Pls. indicate country:
4. PLACE OF BIRTH	STA. CRUZ, MANILA	If holder of dual citizenship, please indicate the details.	
5. SEX	Male Female		
6. CIVIL STATUS	Single Married Widowed Separated Other/s:	17. RESIDENTIAL ADDRESS	N/A TINAGO House/Block/Lot No. Street N/A PLARIDEL Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521
7. HEIGHT (m)	155 cm		
8. WEIGHT (kg)	80 kg	ZIP CODE	6521
9. BLOOD TYPE	AB	18. PERMANENT ADDRESS	N/A TINAGO House/Block/Lot No. Street N/A PLARIDEL Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A	ZIP CODE	6521
12. PHILHEALTH NO.	13-202860215-8		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	632-683-237-00000	20. MOBILE NO.	09107760003
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	annalynmadrazo77@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR, SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO	N		N/A	N/A
24. FATHER'S SURNAME	MADRAZO			
FIRST NAME	ANTONIO	NAME EXTENSION (JR, SR)		
MIDDLE NAME	PASTORIL			
25. MOTHER'S MAIDEN NAME				
SURNAME	ALMADIN			
FIRST NAME	GULINA			
MIDDLE NAME	CORPUS		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PLARIDEL CENTRAL SCHOOL	PRIMARY EDUCATION	JUNE 4, 2007	MARCH 4, 2013	N/A	2013	WITH HONOR
SECONDARY	BAYBAY CITY SENIOR HIGH SCHOOL	SENIOR HIGH SCHOOL	JUNE 12, 2017	APRIL 5, 2019	N/A	2019	WITH HIGH HONOR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SECONDARY EDUCATION MAJOR IN SCIENCE	AUGUST 5, 2019	AUGUST 3, 2023	N/A	2023	CUMLAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

AUGUST 21, 2024

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[illegible]


(Continue on separate sheet if necessary)


## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

<b>SIGNATURE</b>		<b>DATE</b>	AUGUST 21, 2024
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<b>SIGNATURE</b>		<b>DATE</b>	AUGUST 21, 2024
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<b>SIGNATURE</b>		<b>DATE</b>	AUGUST 21, 2024
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[illegible]

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED


[illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COOKING	N/A	N/A
EDITING OF PICTURES & VIDEOS		
MULTILINGUAL: CEBUANO, TAGALOG, ENGLISH		
STRONG WORK ETHIC		
EXCELLENT COMMUNICATION SKILLS		
ABILITY TO WORK IN A TEAM		
PROBLEM-SOLVING SKILLS		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUGUST 21, 2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

YES NO  
YES NO  
If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

YES NO  
If YES, give details:  
  
YES NO  
If YES, give details:  
Date Filed:  
Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

YES NO  
If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

YES NO  
If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

YES NO  
If YES, give details:  
  
YES NO  
If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

YES NO  
If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

YES NO  
If YES, please specify:  
  
YES NO  
If YES, please specify ID No:  
  
YES NO  
If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
PROF. JOY A. BELLEN	VISCA, BAYBAY CITY, LEYTE	9267916134
MRS. VIVIAN M. RATILLA	PLARIDEL, BAYBAY CITY, LEYTE	9267994461
MS. LOVELY JOY M. ALBESA	PLARIDEL, BAYBAY CITY, LEYTE	9066095993

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance  
Government Issued ID: TAX IDENTIFICATION NUMBER  
ID/License/Passport No.: 632-683-237-00000  
Date/Place of Issuance: ORMOC CITY

Signature (Sign inside the box)  
AUGUST 21, 2024  
Date Accomplished

PHOTO

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 21 AUG 2024, affiant exhibiting his/her validly issued government ID as indicated above.

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ATTY. KIEFER CLIVZ L. PETILLA  
PUBLIC ATTORNEY I  
Pursuant to R.A. 9406  
Person Administering Oath

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