



OSPA-FARMERS' MEDICAL CENTER

Owned & Operated by Ormoc Sugarcane Planters Association, Inc.

Brgy. Can-adjang, Ormoc City

Tel: # (053)255-3194, 561-1701, 561-1702

Fax: # (053)561-6967; E-mail: ospafmc@yahoo.com



DATE: March 24, 2023

TO: **Ms. Christine M. Saldua**
Collection Clerk
Treasury Section
Administrative Service


RE: **POSITION TRANSFER**

Dear **Ms. Saldua,**


We are pleased to advise you on your position transfer from **Collection Clerk** to **Internal Auditor** of OSPA-Farmers' Medical Center effective on March 26, 2023. As Internal Auditor, You will be directly reporting to Dr. Sandra Angelica F. Chiong as your Immediate Head.

We hope that you will continue the good start you have made in your career with this institution and hope that you will give your utmost support for the betterment of the hospital as a whole.

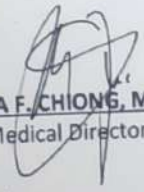
Very truly yours,


LEA L. LORZANO
HR Specialist II


Noted by:


RIZA R. LAGUTIN, RN
Administrative Officer

Approved by:


SANDRA ANGELICA F. CHIONG, MD, MBAHA, FPCHA
Medical Director

Conforme:


CHRISTINE M. SALDUA
Printed Name, Signature & Date

Distribution: Payroll/Employee201 File/Department Head