



NAPOLES, HEIDI LYNN P.

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Sex Female | **Date of Birth** December 17, 1998 | **Nationality** Filipino

EXPERIENCE

MAR 2022-
DEC 2023

INSTRUCTOR (CONTRACT-OF-SERVICE)
SOUTHERN LEYTE STATE UNIVERSITY-BONTOC CAMPUS
SAN RAMON, BONTOC, SOUTHERN LEYTE 6604

SECTOR: HIGHER EDUCATION

CORE FUNCTIONS

- Conducted lecture and practical laboratory classes for undergraduates in core chemistry, biotechnology, and biology courses.
- Updated course syllabi for all subjects taught and facilitated student consultations for academic/instruction-related concerns.

SUPPORT FUNCTIONS

- Implemented quality processes (academic/non-academic) to ensure compliance during surveillance audits or program evaluations.
- Assisted in the preparation of various program accreditations, including ISO 9001: 2015 certification and AACUP Level III certification

EDUCATION

JUN 2015-
SEP 2023

**BACHELOR OF SCIENCE IN
BIOTECHNOLOGY**
MAJOR IN INDUSTRIAL BIOTECHNOLOGY
VISAYAS STATE UNIVERSITY
BAYBAY CITY, LEYTE 6521

THESIS

- Title: *“Genomic Characterization and Evolution of SARS-CoV-2- Isolates from Ten Countries with the Highest Infections as of April 2021”*
- Adviser: Lourd Franz M. Gabunada, MSc

SKILLS

- Ability to work and collaborate in a team environment
- Excellent command of Microsoft Office tools (Word, Excel and PowerPoint)
- Good communication and interpersonal skills gained from teaching and student development
- Knowledgeable in micro and molecular laboratory procedures
- Proficiency in data analysis, visualization, and interpretation using software
- Proficient in analytical instrumentation and techniques
- Proficient in English, Filipino and Cebuano languages
- Strong critical and problem-solving skills
- Strong scientific, research, and technical writing skills

ELIGIBILITY

Career Service Professional, Civil Service Commission
(June 19, 2022) Rating: 88.71

REFERENCES

- **Alieza O. Del Socorro**
Program Chairperson, BS Marine Biology
Southern Leyte State University-Bontoc Campus
San Ramon, Bontoc, Southern Leyte 6604
09770136743
alieza.delsocorro@gmail.com
- **Jimmy E. Salamida**
College Dean
Southern Leyte State University-Bontoc Campus
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- **Lourd Franz M. Gabunada**
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