

RESUME

JODEL M. NAVERA

Licensed Professional Teacher
Batchelor of Secondary Education



CONTACT INFORMATION



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PERSONAL DETAILS

Date of Birth : February 1, 1997

Birth Place : Albuera, Leyte

Civil Status : Single

Nationality : Filipino

Age : 27

Religion : Roman Catholic

Address : Albuera, Leyte

SKILLS

- Has a proven Classroom Management, Class Facilitation and Leadership Skills.
- Excellent communication skills in both written and verbal.
- Proficient in Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Excellent skill in Lesson Plan writing, Academic Writing and Literary Works

OBJECTIVE

I am a compassionate licensed professional teacher who is eager to secure a position where I can utilize and enhance the skills, knowledge, and values that I have acquired through my education and diverse experiences. I am seeking an opportunity that will provide an ample room for my personal growth and development, aligning perfectly with my qualifications.

EDUCATION

- June 2024 – Current **Master of Arts in Education**
*Franciscan College of Immaculate Conception
Baybay City, Leyte*
- Aug 2017 – Aug 2021 **Bachelor of Secondary Education**
*Visayas State University
Visca, Baybay City, Leyte*
- Jun 2013 – Apr 2014 **Bachelor in Teaching Home Economics and Livelihood Education**
*Eastern Visayas State University – OCC
Ormoc City, Leyte*
- Jun 2009 – Mar 2013 **Secondary Education**
*Damulaan National High School
Damulaan, Albuera, Leyte
Creative Writing Awardee*
- Jun 2003 – Mar 2009 **Elementary Education**
*Albuera South Central School
Damulaan, Albuera, Leyte*

WORK EXPERIENCE

- Nov 2022 – May 2024 **Trainer I (Facilitator)**
Concentrix CVG Philippines
- Dec 2021 – Nov 2022 **Advisor I (CSR)**
Concentrix CVG Philippines
- Nov 2020 – Feb 2021 **Student Teaching Internship**
Visayas State University Integrated H.S.

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SEMINAR/WEBINAR AND TRAININGS ATTENDED

June 19, 2024	Teknolohiya at AI: Gabay sa Guro, Para sa Bata, Para sa Bayan <i>Webinar, Tagpros Education</i>
Mar 11-22, 2024	Basic Computer Literacy <i>InfiniTech Training Center</i>
Mar 14-23, 2024	OMNI-Modal Approach to ICT in Education PPST-Based Training <i>Carl Balita Institute</i>
Aug 25, 2023	Tertulyang Pangwika: Pandaigdigang Pakiglambigit ng Wikang Filipino at Katutubong Wika: Usaping Pangkapayapaan <i>Webinar, Cebu Normal University</i>
Dec 28-29, 2022	PDGN1436GLEN – Trainer Certification – Evolve: Making the Transition <i>Concentrix University, CVG Phil</i>
Aug 25-27, 2022	Panukiduki ng Wikang Sebwano: Tertulyang Pangwika 2022 ng Nagkahiusang mga Sentro ng Wika at Kultura ng Cebu Normal University, Univesity of San Carlos, at Cebu Technological University
Oct 27, 2021	Lagsik-Wika: Serye ng Webinar <i>Paksa: “Mga Hamon at Oportunidad sa Pagmamapang Pangkultura: Ilang Tala sa Pananaliksik sa Lingguwistikong Etnograpiya ng Wikang Asi ng Romblon” at “Ang Pagtatagpo ng Ili, mga Umili, at Mengidi: Isang Personal na Repleksyon”</i>
Oct 30, 2021	“Talakayan sa Pagtuturo ng Filipino sa Panahon ng Pandemya sa Pilipinas at Hilagang Asya” <i>Webinar, Unibersidad ng Pilipinas Diliman, Kolehiyo ng Arte at Literatura</i>
Aug 27-28, 2021	HASAAN Journal VI: Paglulunsad 2021 Buwan ng Wikang Pambansa 2021 <i>Unibersidad ng Santo Tomas, Departamento ng Filipino - Webinar</i>
Mar 27, 2021	Annual Students Convention “The Present Normal for Student Teachers: Stories of Small Wins” <i>Philippine Association for Teachers and Educators (PAFTE) Region 8 Chapter</i>
Dec 21, 2020	Nature of Computer Literacy and Internet Essentials <i>Department of Information and Communications Technology</i>
Dec 17, 2020	Digital Detox: Cleansing from social media <i>Department of Information and Communications Technology</i>
Dec 16, 2020	Low Bandwidth Teaching: Making Distance Learning More Inclusive <i>Department of Information and Communications Technology</i>
Mar 1-3, 2020	VSU Faculty, Staff and Student Leaders Summit <i>Tanauan, Leyte, Philippines</i>
Nov 25-28, 2019	3rd PACSA International Conference, 40th Annual National Convention and Training Workshop for Campus Advisers, and Annual Convention for Student Leaders <i>Teachers Camp, Baguio City, Philippines</i>

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July 18-21, 2019	Visayas State University Student Leadership Congress '19 <i>Visayas State University</i>
July 17-20, 2018	Visayas State University Student Leadership Congress '18 <i>Visayas State University</i>

RECOGNITION

May 12, 2023	Olympus Top Performer Trainer for Quarter 1 <i>Concentrix CVG Philippines</i>
Mar 27, 2021	Resource Speaker, Annual Students Convention "The Present Normal for Student Teachers: Stories of Small Wins" <i>Philippine Association for Teachers and Educators (PAFTE) Region 8 Chapter</i>
Aug 19, 2019	Special Service Award <i>Student Internship Program</i> <i>VSU Convention, Visca, Baybay City, Leyte</i>
May 3, 2019	Certificate of Leadership <i>Public Information Officer, VSU College of Education Supreme Student Council</i> <i>Visca, Baybay City, Leyte</i>

ORGANIZATIONAL ENGAGEMENT

Oct 2020 – Aug 2021	Auditor <i>VSU Baybay Supreme Student Council</i> <i>Visayas State University, Baybay Campus</i>
Aug 2019 – May 2020	Board Member (Committee on Education) <i>University Supreme Student Council</i> <i>Visayas State University, Baybay Campus</i>
Aug 2019 – May 2020	President <i>College of Education Supreme Student Council</i> <i>Visayas State University, Baybay Campus</i>
Aug 2018 – May 2019	Public Information Officer <i>College of Education Supreme Student Council</i> <i>Visayas State University, Baybay Campus</i>
Aug 2018 – May 2019	2nd Year Representative <i>Kapisanan ng mga Filipino Major</i> <i>Visayas State University, Baybay Campus</i>

CHARACTER REFERENCE

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| 1. JAIME CAYANONG, MAEd
<i>DepEd Teacher</i> | 0905-884-8695 |
| 2. WILLIAM ENERO
<i>DepEd Teacher</i> | 0992-523-9791 |
| 3. HILDA PEDRERA, MAEd
<i>VSUIHS Teacher</i> | 0916-856-7208 |