

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PALO		
FIRST NAME	MARIA GLOUNESZA NENA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	TAHIL		
3. DATE OF BIRTH (mm/dd/yyyy)	05/11/1995	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	Maasin City	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Purok 3
7. HEIGHT (m)	1.49	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	51		Caligangan
9. BLOOD TYPE	O		Subdivision/Village Barangay
10. GSIS ID NO.	NONE		Liloan Southern Leyte
11. PAG-IBIG ID NO.	1212-9492-1640		City/Municipality Province
12. PHILHEALTH NO.	NONE	ZIP CODE	6612
13. SSS NO.	08-2706048-5	18. PERMANENT ADDRESS	Purok 3
14. TIN NO.	487-303-979	ZIP CODE	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	NONE		Caligangan
			Subdivision/Village Barangay
			Liloan Southern Leyte
			City/Municipality Province
		ZIP CODE	6612
19. TELEPHONE NO.	NONE		
20. MOBILE NO.	09171894373		
21. E-MAIL ADDRESS (if any)	mgntp950511@gmail.com		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NONE		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NONE	NAME EXTENSION (JR., SR)	NONE	NONE
MIDDLE NAME	NONE			
OCCUPATION	NONE			
EMPLOYER/BUSINESS NAME	NONE			
BUSINESS ADDRESS	NONE			
TELEPHONE NO.	NONE			
24. FATHER'S SURNAME	PALO			02/02/1958
FIRST NAME	NESTOR	NAME EXTENSION (JR., SR)		
MIDDLE NAME	GAVIOLA			
25. MOTHER'S MAIDEN NAME				
SURNAME	TAHIL			10-25-1958
FIRST NAME	GLORIA			
MIDDLE NAME	MAGRELOS			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CALIGANGAN ELEMENTARY SCHOOL	PRIMARY	2001	2007	GRADE VI	2007	5th Honor
SECONDARY	SAINT IGNATIUS LOYOLA ACADEMY	HIGH SCHOOL	2007	2011	FOURTH YEAR	2011	10th Honor
VOCATIONAL / TRADE COURSE	NONE	NONE	NA	NA	NA	NA	NA
COLLEGE	SOUTHERN LEYTE STATE UNIVERSITY - MAIN CAMPUS	BACHELOR OF SCIENCE IN INDUSTRIAL TECHNOLOGY	2012	2016	GRADUATE	2016	NA
	SOUTHERN LEYTE STATE UNIVERSITY - COLLEGE OF BUSINESS AND MANAGEMENT	BACHELOR OF SECONDARY EDUCATION (Prof. Ed.)	2017	2018	29 units	2018	NA
GRADUATE STUDIES	NONE	NONE					

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 4, 2024
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 4, 2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Photography	NA	
SketchUp		
Rendering		
MS Office		
Photo Editing		
Auto CAD		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 4, 2024
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