



RIZZA DC. GONZALES

BULACAN /raven03333@gmail.com/ (+63) 915 892 0863

OBJECTIVE

To established a career equipped with innovative and extensive range of ideas and skills in meeting future challenge and achieving greater heights to serve the vision of excellence to my colleagues.

SKILLS

- Knowledge in Original Cataloguing
- Abstracting and Indexing
- Computer Literate
- Filing and Accessioning of Records
- Time Management
- Public Speaking
- Attitude of Flexibility
- Knowledge in ISO Audit
- Ability to communicate both orally and in writing
- Ability to organize job duties and work independently

PERSONAL INFORMATION

Date of Birth: August 03, 1990
Place of Birth: Manila
Gender: Female
Civil Status: Single
Citizenship: Filipino

AFFILIATION

2018 – 2019 Philippine
Association of
Academic
Research
Libraries, Inc.
Manila
Member

WORK EXPERIENCES

June 2016 – March 22, 2021	Senior High School Librarian La Consolacion University Philippines City of Malolos, Bulacan
June 2015 – May 2016	CBA/CITE Librarian (College) La Consolacion University Philippines City of Malolos, Bulacan

EDUCATIONAL ATTAINMENT

GRADUATE STUDIES	La Consolacion University Philippines City of Malolos, Bulacan Master in Library and Information Science October 2016 (27 units)
TERTIARY	La Consolacion University Philippines City of Malolos, Bulacan Bachelor of Library and Information Science 2010 – 2015
SECONDARY	Balagtas Agricultural High School Pulong Gubat, Balagtas, Bulacan 2003 – 2007
PRIMARY	Borol 1 st Elementary School Borol 1 st Balagtas, Bulacan 1997 - 2003

SEMINARS & TRAINING ATTENDED

May 2019	TALAMITAM 2019: A Summer Program on Continuing Professional Development for Libraries University of Assumption, San Fernando Pampanga
May 2017	CHED Zonal Public Hearings/Consultations On The Proposed “Minimum Requirements For Libraries of Higher Education Institutions Common To All Programs Seorabeol Grand Leisure Hotel, Subic Bay Freeport Zone, Zambales
November 10, 2016	High Impact Creative Library Services and Programs for Senior High and Higher Education Consystem Solution 20 th FLOOR Cyber One Building, Eastwood, Libis, Quezon City
Aug. 31 – Sep. 2, 2016	AKLATAN 2016: A Regional Conference on the Art of Librarianship Centennial Hall, Malolos Resort Club Royale, City of Malolos, Bulacan

WEBINARS ATTENDED

April 21-23, 2021	“Empowering Librarians, Strengthening Libraries: New Normal to New Future The Medical and Health Librarians Association of the Philippines, Inc. (MAHLAP) Department of Science and Technology – Food and Nutrition Research Institute
March 19, 2021	“Unboxing the Records: Establishing an Archives Closer to Digital Archiving” De La Salle University - Social Development Research Center
February 19, 2021	“Libraries’ Effective Responses and Preparedness in this Time of Pandemic” Asosasyo ng Aklatan at Sinupan ng Diliman, Inc.
January 29, 2021	“Attaining Wellness in the Midst of Pandemic” National Library of the Philippines
January 27, 2021	“Control your Records before they Control you: The Basics of Records Management and Records Control” Department of Science and Technology – Science and Technology Information Institute
November 24-27, 2020	“Libraries as Catalysts in the New Normal Environment: Changes. Reforms. Transformations” Philippine Librarians Association, INC.
July 24, 2020	“Survive and Thrive: Reinventing Library Services During Pandemic” Philippine Librarians Association, Inc. Southern Tagalog Region Librarians Council
July 06, 2020	“The Changing Role of the Library as a Scaffold and Support in the Acquisition of Knowledge in the New Normal” Association of Local Colleges and Universities – Region III
July 06, 2020	“The Changing Role of the Library as a Scaffold Support in the Acquisition of Knowledge in the New Normal” Association of Local Colleges and Universities – REGION III
July 04, 2020	Staying Connected: Communicating with Library Users Amid the Pandemic Polytechnic University of the Philippines Library Science Alumni Association, Inc.
June 29, 2020	LIBLIFE: Transform and Thrive During Pandemic CE-Logic