

VISAYAS STATE UNIVERSITY  
 PERSONAL DATA SHEET  
 For Job Order Workers



Print legibly. Mark appropriate boxes ☐ with " ☒ " and use separate sheet if necessary.

1. SURNAME		C   A   I   N   T   I   C			
FIRST NAME		A   R   I   A   N   N   E			
MIDDLE NAME		J   A   V   I   E   R		2. NAME EXTENSION (e.g. Jr., Sr.)	
3. DATE OF BIRTH (mm/dd/yyyy)		07/22/1996		11. PRESENT ADDRESS	
4. PLACE OF BIRTH		BAYBAY CITY, LEYTE		ZONE 6, GUADALUPE, BAYBAY CITY, LEYTE PHILIPPINES	
5. SEX		<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female			
6. CIVIL STATUS		<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____		12. ZIP CODE	
				6521	
				13. TEL. NO./CEL. NO.	
				09125053011	
				14. PHILHEALTH NO.	
				1205-1554-6095	
7. CITIZENSHIP		Filipino		15. TIN	
8. HEIGHT (m)		1.60		340-102-293-000	
		9. WEIGHT (kg)		16. PAG-IBIG ID NO.	
		52 kg		1212-0619-6875	
17. SPOUSE'S SURNAME				18. NAME OF CHILD (Write full name and list all)	
FIRST NAME				ADRIAN AL FRANCO CAINTIC TIMKANG	
MIDDLE NAME				AXL DAIN THEODORE CAINTIC TIMKANG	
				DATE OF BIRTH (mm/dd/yyyy)	
				MARCH 18, 2020	
				DECEMBER 15, 2021	
19. HIGHEST EDUCATIONAL ATTAINMENT (Please check and underline the specific)		<input type="checkbox"/> Elementary (Grade ____ / Graduated) <input type="checkbox"/> High School (1st, 2nd, 3rd, 4th, Graduated) <input checked="" type="checkbox"/> College (1st, <u>2nd</u> , 3rd, 4th, Graduated) Degree: <u>AB English</u>			
20. CAREER SERVICE ELIGIBILITY		<input checked="" type="checkbox"/> Professional <input type="checkbox"/> Sub-Professional		<input type="checkbox"/> Others, Specify: _____	
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full)		DEPARTMENT / AGENCY / OFFICE / COMPANY / PROJECT (Write in full)	
From To				SALARY (Daily or Monthly)	
				STATUS OF APPOINTMENT (Perm/Temp/ Job Order)	
				GOV'T SERVICE (Yes / No)	
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)		Proficiency (Please check)		REMARKS	
		Highly Skilled Average Fair			
Computer Skills		/			
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	
		From To		CONDUCTED/ SPONSORED BY (Write in full)	
Re-orientation on Documentary Requirements for Administrative and Financial Transactions		12/05/2022 12/06/2022		4 Visayas State University	
5S Training for Utility and Messenger Personnel		11/23/2022 11/25/2022		8 Visayas State University	
Orientation of Duties and Responsibilities of dDRCs and Alternate dDRCs and Relevant Policies and Guidelines in Document and Record Management		09/07/2022 09/07/2022		8 Visayas State University	
Awareness Seminar-Workshop on RA No. 11032 (Ease of Doing Business and Efficient Government Service Delivery Act of 2018)		06/28/2022 06/28/2022		8 Visayas State University	
Webinar on Social Security System (SSS) Programs, Services and Benefits		05/12/2022 05/12/2022		4 Visayas State University/SSS	
Awareness Seminar on Data Privacy Law		04/07/2022 04/07/2022		8 Visayas State University	
ISO 9001:2015 Awareness/Re-awareness Seminar		02/15/2023 02/15/2023		4 Visayas State University	

I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

24. COMMUNITY TAX CERTIFICATE NO.: 18930912 ISSUED AT: CITY OF BAYBAY ISSUED ON (mm/dd/yy): 01/10/2023

SIGNATURE :  DATE ACCOMPLISHED: (mm/dd/yyyy): 01/11/2023