

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	TRIBUNALO		
FIRST NAME	LORMELYN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ORTIZ		
3. DATE OF BIRTH (mm/dd/yyyy)	03/05/2002	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	San Carlos City, Negros Occidental	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	SITIO CABAGTASAN House/Block/Lot No. Street BARANGAY CODCOD Subdivision/Village Barangay SAN CARLOS CITY NEGROS OCCIDENTAL City/Municipality Province ZIP CODE 6127
7. HEIGHT (m)	1.58 m	18. PERMANENT ADDRESS	SITIO CABAGTASAN House/Block/Lot No. Street BARANGAY CODCOD Subdivision/Village Barangay SAN CARLOS CITY NEGROS OCCIDENTAL City/Municipality Province ZIP CODE 6127
8. WEIGHT (kg)	50 kg		
9. BLOOD TYPE	B		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	662-836-629	20. MOBILE NO.	+63 9206161788
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	lormelynn@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)		
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	TRIBUNALO			
FIRST NAME	MELBEN	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SIACOR			
25. MOTHER'S MAIDEN NAME				
SURNAME	ORTIZ			
FIRST NAME	LORNA			
MIDDLE NAME	BAHINTING		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CABAGTASAN ELEMENTARY SCHOOL	PRIMARY EDUCATION	2008	2014	GRADUATED	2014	SALUTATORIAN
SECONDARY	COLEGIO DE STO. TOMAS RECOLETOS, INC.	HIGH SCHOOL	2014	2018	GRADUATED	2018	WITH HONOR
VOCATIONAL / TRADE COURSE	COLEGIO DE STO. TOMAS RECOLETOS, INC.	ACADEMIC TRACK - SENIOR HIGH SCHOOL	2018	2020	GRADUATED	2020	WITH HONOR
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRICULTURAL AND BIOSYSTEMS ENGINEERING	2020	2024	GRADUATED	2024	NONE
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JANUARY 23, 2025
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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	JANUARY 23, 2025

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	GIRL SCOUT OF THE PHILIPPINES - BACOLOD CITY	08/12/2014	12/12/2017		PLATOON TROUP LEADER
	CITIZENS ARMY TRAINING (CAT)	09/24/2017	03/16/2018		MEDIC/MILITARY POLICE
	ROVER SCOUT - BACOLOD CITY	08/05/2018	03/11/2019		MEDIC
	T.E.A.M. CST-R (THOMASIAN EMERGENCY ASSISTANCE MANAGEMENT)	10/04/2018	03/04/2020		MEDIC







VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Proficient in Microsoft Applications		
Farming		
Event organizing and hosting		
Basic skills in various program applications such as Autocad and QGIS		
Hiking and River trekking		
Running		

<i>(Signature on separate sheet if necessary)</i>			
SIGNATURE		DATE	JANUARY 23, 2025

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <hr/> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>														
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>														
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>														
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>ENGR. JULIOUS B. CERNA, PAE, PFT</td> <td>GENERAL SANTOS CITY</td> <td>9638086933</td> </tr> <tr> <td>ENGR. ARGIE R. BUCAL</td> <td>BAYBAY CITY, LEYTE</td> <td>9207501070</td> </tr> <tr> <td>MS. CHRISTINE JOY L. GUSTON</td> <td>TAGUIG CITY</td> <td>9675570264</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	ENGR. JULIOUS B. CERNA, PAE, PFT	GENERAL SANTOS CITY	9638086933	ENGR. ARGIE R. BUCAL	BAYBAY CITY, LEYTE	9207501070	MS. CHRISTINE JOY L. GUSTON	TAGUIG CITY	9675570264		
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>															
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