


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **RANNIE M. SUMACOT**, of the **PUBLIC ADMINISTRATION DEPARTMENT** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY** to **JUNE, 2022**.


RANNIE M. SUMACOT

Instructor I / Head, CISA

Date: February 02, 2022

Approved By:	Date
 KARINA G. GUTIERREZ Department Head	

5	- Outstanding
4	- Very Satisfactory
3	- Satisfactory
2	- Unsatisfactory
1	- Poor




BREAKTHROUGH GOAL: Curricular programs, research and community engagement initiatives that meet domestic and international challenges, and driven by 4IR.

STRATEGIC PRIORITIES (15%)

Success Indicators (Targets + Measures)	Allotted Budget	Actual Accomplishment	Rating				Remarks
			Q ¹	E ²	T ³	A ⁴	
Strategic Objective #1: Offer curricular programs integrating the latest technologies. (10%)							
2 meetings/workshops in collating and preparing the COPC documents are attended/participated on time as scheduled. (All Faculty Members)		COPC documents are collated.	4	4	5	4.33	
90% of required COPC documents are packaged and ready for submission. (Public Administration Core Faculty Members)		N/A	5	4	4	4.33	
2 workshops/ meetings in reviewing and harmonizing the Public Administration program to the updated CMO and international standard are attended/participated on time as scheduled. (All Faculty Members)		Attended the meeting in reviewing and harmonizing the Public Administration program to the updated CMO and international	4	5	4	4.33	

[illegible]

1 group research in Public Administration is participated and completed within the rating period.		Participated in DRRM related research in line with Public Administration.	4	4	5	4.33	
Extension 5%							
1 extension activity in Public Administration program is participated and rated by beneficiaries as satisfactory.		Participated an extension activity held at Brgy. Tunga-tunga, Maasin City, Southern Leyte.	5	4	4	4.33	
Administrative 25%							
100% of accounting and cashiering transactions will be automated.		Automated the accounting and cashiering transactions.	5	4	4	4.33	
100% of incoming transactions will be uploaded to the secure cloud.		Transactions are uploaded via CES that is stored in the cloud.	4	4	5	4.33	
1 training conducted within the training period about Google Workspace and its software and products for delivery of instruction.		To be conducted on the 2 nd rating period.	4	5	4	4.33	
1 training conducted within the training period about Google Workspace and its software and products for administrative works.		To be conducted on the 2 nd rating period.	4	5	4	4.33	
SUPPORT TO OPERATIONS (10%)							
Strategic Objective # 7: Establish a quality process program people, management, operations, financial, assets, transparency, and accountability. (4%)							
100% of the academic quality processes are implemented without non-compliance during the surveillance schedule.		Academic quality processes are implemented without non-compliance during the surveillance schedule.	5	4	5	4.66	
100% of PQA documents assigned are complied and submitted on time.		PQA documents assigned are complied and submitted on time.	4	4	5	4.33	
100% of assigned documents needed by QS Star office are submitted on time.		Documents needed by QS Star office are submitted on time.	5	4	4	4.33	
Strategic Objective #10: Implement the Strategic Management Performance System for equity and fairness in managing careers in SLSU. (4%)							
1 UPCR/IPCR is reviewed and submitted as scheduled.		IPCR is reviewed and submitted as scheduled.	5	4	4	4.33	
1 target setting is attended/participated on time as scheduled.		Target setting is attended/participated on time as scheduled.	4	5	4	4.33	
Strategic Objective #11: Re-energize SLSU with its commitment to its re-affirmed core values. (2%)							
100% of SLSU core values are incorporated in the syllabus and integrated in instruction.		SLSU core values are incorporated in the syllabus and integrated in instruction.	4	5	4	4.33	

1 seminar on SLS's core values is attended/ participated on time.				1 seminar on SLS's core values is attended/ participated on time.		4	5	5	4.66	
Total Overall Rating						4.36				
Final Average Rating										
Adjectival Rating						VS				
Discussed with:	Date	Assessed by:	Date	Approved by:	Date					
 RANNIE M. SUMACOT Instructor		I hereby certify that I discussed my assessment of the performance with employee  KARINA G. GUTIERREZ Immediate Head		 MARIA ESTELA E. ROA Campus Director						

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average