

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	YAPIT		
FIRST NAME	CATHRINE JOY		NAME EXTENSION (JR., SR)
MIDDLE NAME	TAMPIL		
3. DATE OF BIRTH (mm/dd/yyyy)	08/06/2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TACLOBAN CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	ZONE ARIES House/Block/Lot No. Street PAWING Subdivision/Village Barangay PALO LEYTE City/Municipality Province 6501
7. HEIGHT (m)	1.50	ZIP CODE	
8. WEIGHT (kg)	47	18. PERMANENT ADDRESS	ZONE ARIES House/Block/Lot No. Street PAWING Subdivision/Village Barangay PALO LEYTE City/Municipality Province 6501
9. BLOOD TYPE	N/A	ZIP CODE	
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	1213-2420-9203	20. MOBILE NO.	0955-912-1619
12. PHILHEALTH NO.	13-025617367-1	21. E-MAIL ADDRESS (if any)	yapitcathrinejoy@gmail.com
13. SSS NO.	06-4627228-9		
14. TIN NO.	620-203-416-00000		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

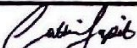
22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	YAPIT			
FIRST NAME	EDDIE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	GAGAM			
25. MOTHER'S MAIDEN NAME				
SURNAME	TAMPIL			
FIRST NAME	JOCELYN			
MIDDLE NAME	DUERO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PAWING ELEMENTARY SCHOOL	ELEMENTARY	2007	2013		2013	WITH HONORS
SECONDARY	ACLC COLLEGE OF TACLOBAN	HIGHSCHOOL	2017	2019		2019	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	N/A
COLLEGE	EASTERN VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION	2019	2023		2023	ACADEMIC ACHIEVER
GRADUATE STUDIES	N/A	N/A	N/A	N/A		N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	March 14, 2025
-----------	---	------	----------------

[illegible]

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	
<i>Caitlyn</i>		March 14, 2025	

CS FORM 212 (Revised 2017), Page 2 of 4

[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTION/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

[illegible]

SIGNATURE	<i>[Signature]</i>	DATE	March 14, 2025
-----------	--------------------	------	----------------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree? ☐ YES ☒ NO

b. within the fourth degree (for Local Government Unit - Career Employees)? ☐ YES ☒ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense? ☐ YES ☒ NO

If YES, give details: _____

b. Have you been criminally charged before any court? ☐ YES ☒ NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? ☐ YES ☒ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? ☐ YES ☒ NO

If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? ☐ YES ☒ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? ☐ YES ☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country? ☐ YES ☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? ☐ YES ☒ NO

If YES, please specify: _____

b. Are you a person with disability? ☐ YES ☒ NO

If YES, please specify ID No: _____

c. Are you a solo parent? ☐ YES ☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
ROSE ANNA L. REFUERZO (COBE, Dean)	TACLOBAN CITY (EASTERN VISAYAS STATE UNIVERSITY)	0917-622-7563
ARVIN P. PEPE (College Extension Services Faculty)	TACLOBAN CITY (EASTERN VISAYAS STATE UNIVERSITY)	0939-914-8861
DOMINADOR B. CAUBALEJO (Court Stenographer III)	TACLOBAN CITY (CITY TRIAL COURT)	0915-651-8370

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



CATHARINE JOY T. YAPIT
PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: TIN Card

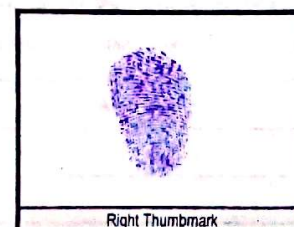
ID/License/Passport No.: 620-203-416-00000

Date/Place of Issuance: 01/19/23- BIR Regional Office VIII

Signature (Sign inside the box)

March 14, 2025

Date Accomplished



SUBSCRIBED AND SWORN to before me this **26 MAR 2025**, affiant exhibiting his/her validly issued government ID as indicated above.

Notary Public

Until December 31, 2025

Appointment No. NC 2024-01-65

168 M. H. L. ... Tacloban City

PTR No. 205471 ... Tacloban City

Roll of AttorPerson Administering Oath

Time No. 0666

Comp. No. ... April 14, 2025