

October 12,2022

DR.EDGARDO E, TULIN

President

Visayas State University

Baybay, City, Leyte

Through: **HONEY SOFIA V, COLIS**

OIC-Director, ODHRM

Visayas State Unuversity

Dear **President**,

As a qualified professional with the experience and strong motivation to perform, please accept my application as one of the aspiring candidates for the vacant position of Security Guard I (Regular).

I've been a security/watchman of this institution for 3 years now, I am aware that I perform a vital part of the University wherein I serve as a front liner to protect lives and properties, held accountable for the peace and order situation, well-prepared unit in terms of disaster risk reduction management, and lastly safeguarding the campus for the security and safety of everybody, it is my intent as a current watchman in this University, aggressively extend facilitation and services in this University. With the appropriate knowledge and skills in security mobilization as well as the right set of attitudes and a high level of commitment. I can guarantee you that I can effectively deliver a security service output and positively contribute this University will expect from me.

I am looking forward to talking with you about this opportunity if you have queries I can be contacted on this mobile number 09169130480/ 09468726471.

Thank you and hoping for your kind consideration.

Sincerely,



JUDE D. JOSON

Watchman/OUDRRM