

ReyJan B. Rufil

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Department of Arts Language and Literature

Visayas State University

Baybay City

July 3, 2024

Dear Ma'am or Sir:

I am writing this to express my interest in applying for the position of Instructor at the Department of Arts Language and Literature as posted at VSU job listing site. A reason for me to express my intent is the willingness to provide service as it reflects my forte in teaching. As a licensed professional teacher, I embody the core values as it is one of the minimum requirements in this position.

As a graduate of Visayas State University with a degree in Bachelor of Education and is currently enrolled in his master's degree, I have the potential and skills needed to fulfill the responsibilities. With a background in education, emersed in various schools for different studies, I witnessed and understood how the environment of a school.

I am willing to provide and apply the peak of my efforts to contribute to the emerging values of the department. By this, this letter seeks for your positive response and definite response. I appreciate your consideration and looking forward to hearing from you.

Warm regards,



REYJAN B. RUFIL