

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

## I. PERSONAL INFORMATION

2. SURNAME	TAMAYO		
FIRST NAME	ELLA JANE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	CAMINO		
3. DATE OF BIRTH (mm/dd/yyyy)	01/06/2001	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	ALEOSAN DISTRICT HOSPITAL, ALEOSAN, COTABATO	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	SAN ANTONIO ABAD ST. House/Block/Lot No. Street LOOC Subdivision/Village Barangay JAGNA BOHOL City/Municipality Province
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	ZIP CODE	6308
7. HEIGHT (m)	1.53	18. PERMANENT ADDRESS	SAN ANTONIO ABAD ST. House/Block/Lot No. Street LOOC Subdivision/Village Barangay JAGNA BOHOL City/Municipality Province
8. WEIGHT (kg)	57	ZIP CODE	6308
9. BLOOD TYPE	O	19. TELEPHONE NO.	N/A
10. GSIS ID NO.	N/A	20. MOBILE NO.	09569773847
11. PAG-IBIG ID NO.	12328922383	21. E-MAIL ADDRESS (if any)	ellatamayo77@gmail.com
12. PHILHEALTH NO.	17-250611667-3		
13. SSS NO.	09-5190961-6		
14. TIN NO.	657-506-625		
15. AGENCY EMPLOYEE NO.	N/A		

## II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)		
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	TAMAYO			
FIRST NAME	RUEL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SEGUNLA			
25. MOTHER'S MAIDEN NAME				
SURNAME	CAMINO			
FIRST NAME	RHODA			
MIDDLE NAME	ESCAROLA			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALEOSAN CENTRAL ELEMENTARY SCHOOL	N/A	N/A	N/A	N/A	2013	N/A
SECONDARY	SOUTHERN VHRISTIAN COLLEGE	SCIENCE TECHNOLOGY ENGINEERING AGRICULTURE MATHEMATICS (STEAM)	N/A	N/A	N/A	2019	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF SOUTHERN MINDANAO	BACHELOR OF SCIENCE IN AGRICULTURAL AND BIOSYSTEMS ENGINEERING	N/A	N/A	N/A	2024	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A


(Continue on separate sheet if necessary)

SIGNATURE		DATE
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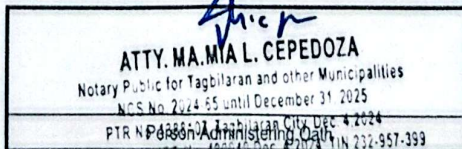




VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	PHYSICAL PLANT DEVELOPMENT SERVICES OFFICE - PPD SO			240.0	ON THE JOB TRAINEE	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	MABELIDAD SKILLS TRAINING SYNERGIZING INNOVATION: ADVANCING MECHATRONICS AND QGIS MAPPING FOR SMARTER FUTURE	02/09/2025	02/09/2025	8.0	TECHNICAL	PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERING - NATIONAL
	AGRITALK 2022: HATAW CACAO! A WEBINAR SERIES ON CACAO PRODUCTION, PROCESSING, AND MARKETING	08/23/2022	08/25/2022	24.0	TECHNICAL	AGRICULTURAL TRAINING INSTITUTE REGIONAL TRAINING CENTER 1
	AGRITALK 2022: BALANCED FERTILIZATION STRATEGY ON CORN PRODUCTION	08/10/2022	08/10/2022	4.0	TECHNICAL	AGRICULTURE TRAINING INSTITUTE REGIONAL TRAINING CENTER XII
	33RD PHILIPPINE AGRICULTURAL ENGINEERING WEEK	04/25/2022	04/27/2022	4.0	TECHNICAL	PSABE INC.
	18TH INTERNATIONAL AGRICULTURAL AND BIOSYSTEMS ENGINEERING CONFERENCE AND EXHIBITION	04/25/2022	04/27/2022	4.0	TECHNICAL	PSABE INC.
	ABE 190 WEBINAR SERIES: ELEVATING AWARENESS ON AB STRUCTURE PROJECTS FOR SUSTAINABLE AGRICULTURE AND BIOSYSTEMS ENGINEERING LEARNING DEVELOPMENT	10/08/2022	10/08/2022	4.0	TECHNICAL	CENTRAL BICOL STATE UNIVERSITY OF AGRICULTURE
	71ST PSABE ANNUAL NATIONAL CONVENTION	04/25/2022	04/27/2022	4.0	TECHNICAL	PSABE INC.
	8TH SOUTHEAST ASIAN AGRICULTURAL ENGINEERING STUDENT CHAPTER ANNUAL REGIONAL CONVENTION	04/25/2022	04/27/2022	4.0	TECHNICAL	PSABE INC.
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	MICROSOFT OFFICE SKILL	STUDENT LEADER - PHILIPPINE STUDENT LAY ALLIANCE MOVEMENT (PSALM)		PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS		
	CAD AND SKETCH-UP SKILL			SINGLES FOR CHRIST		
	HIKING					
	COOKING					
	COMMUNICATION SKILLS					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE		





<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>CAMILO ANDAYA RIZANO</td> <td>LOOC, JAGNA, BOHOL</td> <td>(+63) 9850817388</td> </tr> <tr> <td>PRIMO T. GALENDEZ</td> <td>GARCIA HERNANDEZ, BOHOL</td> <td>(038) 417-2529</td> </tr> <tr> <td>ENGR. TITO JUN T. TIDULA</td> <td>KABACAN, COTABATO</td> <td>(+63) 9106069699</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	CAMILO ANDAYA RIZANO	LOOC, JAGNA, BOHOL	(+63) 9850817388	PRIMO T. GALENDEZ	GARCIA HERNANDEZ, BOHOL	(038) 417-2529	ENGR. TITO JUN T. TIDULA	KABACAN, COTABATO	(+63) 9106069699
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
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<p>SUBSCRIBED AND SWORN to before me this <u>21 JUL 2025</u> at _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center;">  <p><b>ATTY. MA. MIA L. CEPEDOZA</b>        Notary Public for Tagbilaran and other Municipalities        NCS No. 2024-55 until December 31, 2025        PTR No. 2024-55 until December 31, 2025        Roll No. 80327-137 No. 40044-990 PTA No. 232-957-399</p> </div>													